



Item 360

**ORDINANCE No. 153  
OF THE RECTOR OF THE UNIVERSITY OF WARSAW**

of 30 September 2025

**on amending Ordinance No. 63 of the Rector of the University of Warsaw  
of 5 June 2024 on the Rules and Regulations of the Student Halls of Residence  
at the University of Warsaw**

Pursuant to the provisions of § 36, section 1 of the Statute of the University of Warsaw (UW Monitor of 2019, item 190 as amended), it is ordered as follows:

**§ 1**

The Rules and Regulations of Student Halls of Residence at the University of Warsaw, annexed to Ordinance No. 63 of the Rector of the University of Warsaw of 5 June 2024 on the Rules and Regulations of Student Halls of Residence at the University of Warsaw (UW Monitor of 2024, item 200, as amended) is hereby amended as follows:

1) § 8 shall be replaced with:

**“§ 8**

1. The manager, a member of the dormitory staff designated by the manager, or a member of the council of residents may enter a room or segment for the purpose of inspection. The inspection may take place only in the presence of the residents, subject to the provisions of sections 2 and 3, unless the residents give permission to enter in their absence.

2. Any information concerning an inspection to maintain the sanitary or technical condition of a room or segment (cleanliness check), as well as an inspection related to the planning of renovation or repair works, shall be communicated to residents at least three working days in advance, both electronically and by posting a notice on the dormitory's notice board, including the provision of residents with the planned approximate time slots for entry into rooms or segments during the inspection.

3. Without the requirement of informing the residents, inspections may be carried out in situations where:

- 1) there is a reasonable suspicion that the resident is carrying out activities endangering health or life, or violating the law;
- 2) there is a reasonable suspicion of a serious breach of these Rules and Regulations, or of the house rules of the dormitory;
- 3) a breakdown has occurred that requires immediate repair or there is another serious threat to the property;
- 4) the checking-out procedure is underway (in order to inspect the condition of the room).

4. The entrance to the room or segment in the absence of the residents in the situations referred to in section 3, points 1-3 shall be carried out by a committee appointed by the manager and consisting of at least three persons, including a dormitory resident. Minutes of the inspection shall be drawn up, indicating: the members of the committee, the reason for the inspection and its results. The protocol shall be presented immediately to the residents of the room or segment which was inspected. The manager shall immediately inform the council of residents of the inspection in the absence of the residents and the reasons for it.

5. All rooms or segments in the dormitory may be entered without prior notice to the residents and in their absence by:

- 1) authorised law enforcement authorities or a representative of the academic guard with a member of the dormitory staff;
- 2) the manager or persons authorised by the manager to perform technical, cleaning, repair, or maintenance works:
  - a) for the purpose of carrying out repairs or minor technical, cleaning, repair, or maintenance tasks arising from a resident's request or from an inspection conducted,
  - b) for the purpose of carrying out an urgently required repair or safeguarding property at serious risk - as a result of or during an inspection conducted in the situation referred to in section 3, point 3,
  - c) in the situation referred to in section 3, point 4.”;
- 2) § 9, point 1 shall be replaced with:
 

„1) use the premises intended for general use under the terms and conditions laid down by the house rules;”;
- 3) § 12 shall be replaced with:

#### “§ 12

1. The Council of Residents shall represent the interests of all residents of a given dormitory.

2. The Council of Residents shall constitute a competent students' self-government body, operating in accordance with the principles laid down in the Rules and Regulations of the Student Self-Government Body.

3. The procedure for electing and determining the composition of the Council of Residents, as well as the principles governing its term of office, shall be specified in the Rules and Regulations of the Student Self-Government Body.”;

4) in § 14, section 1 shall be replaced with:

„1. Places in the dormitory shall be allocated by the Vice-Rector at the request of a student or a doctoral student, hereinafter referred to as the "applicant", in the

primary or supplementary round of place allocation. The provisions concerning students shall apply accordingly to both enrolled students and persons admitted for studies, whereas the provisions concerning doctoral students shall apply accordingly to both doctoral students and persons admitted to a doctoral school.”;

5) in § 15, section 4, after the word “dormitory”, used in various numbers and cases, the words “or Academic Staff Hall of Residence”, used in the corresponding number and case, shall be added;

6) in § 16, following section 2, sections 3-5 shall be added and read as follows:

„3. The person who has been allocated a place in the dormitory shall be granted access in the USOS system to the data contained in the issued accommodation referral, which include information on:

- 1) the assigned dormitory;
- 2) the start date from which the place has been allocated, hereinafter referred to as the “date of place allocation”;
- 3) the end date until which the place has been allocated, hereinafter referred to as the “check-out date”;
- 4) the validity date of the referral.

4. Confirmation of the referral requires payment or transfer of the reservation fee, subject to the provision of § 20, section 7.

5. The referral shall constitute the basis for accommodation in the dormitory within the period specified in accordance with § 22, section 1.

7) in § 17:

a) sections 2 and 3 shall be replaced with:

„2. Following the application of the provisions set out in section 1, a place in the dormitory, within the remaining pool of places, shall be allocated to the applicant who scores the highest number of points on the basis of the following list of criteria:

- 1) continuous residence in the dormitory indicated in the application as the first preference for at least 90 days between 1 October and 30 June of the academic year preceding the academic year for which the place in the dormitory is to be allocated - 90 points;
- 2) continuous residence in the dormitory other than the one specified in the application for the first place for at least 90 days between 1 October and 30 June of the academic year preceding the academic year for which the place in the dormitory is to be allocated - 60 points;
- 3) distance from the applicant's place of permanent residence to the University (Warsaw, 26/28 Krakowskie Przedmieście Street), taking into account actual transport routes, greater than 150 km – 80 points;
- 4) distance from the applicant's place of permanent residence to the University (Warsaw, 26/28 Krakowskie Przedmieście Street), taking into account actual transport routes, greater than 90 km but not exceeding 150 km – 50 points;
- 5) distance from the applicant's place of permanent residence to the University (Warsaw, 26/28 Krakowskie Przedmieście Street), taking into account actual transport routes, greater than 40 km but not exceeding 90 km – 30 points;
- 6) orphanhood or semi-orphanhood of the applicant under the age of 25 – 120 points;
- 7) the applicant under the age of 25 being raised in foster care (reaching the age of majority while in foster care or residing in foster care at the time of application) – 120 points;

- 8) the applicant under the age of 25 being brought up by a single parent - 120 points;
- 9) single parenthood of a child under the age of 19 by the applicant – 120 points;
- 10) obtaining a monthly income per person in the family not exceeding 60% of the minimum remuneration for work in force as of 1 January of the year preceding the academic year for which a place in the dormitory is to be allocated, pursuant to the Act of 10 October 2002 on the Minimum Remuneration for Work (consolidated text: Journal of Laws of 2024, item 1773) – 120 points;
- 11) studying in individual interdisciplinary studies or in more than one field of studies in the academic year preceding the academic year for which a place in the dormitory is being allocated – 5 points;
- 12) receipt of the Rector's scholarship in the academic year preceding the academic year for which a place in the dormitory is to be allocated - 30 points;
- 13) receipt of the Minister's scholarship referred to in Articles 359 or 360 of the Act of 20 July 2018 – Law on Higher Education and Science (consolidated text: Journal of Laws of 2024, item 1571, as amended), in the academic year preceding the academic year for which a place in the dormitory is being allocated, confirmed by a scholarship award decision, diploma, or payment confirmation – 60 points;
- 14) receipt of the Prime Minister's scholarship, the scholarship of the Minister of Education for outstanding educational achievements, or the scholarship of the Minister for Culture and National Heritage for artistic achievements, in the academic year preceding the academic year for which a place in the dormitory is being allocated, confirmed by a scholarship award decision, diploma, or payment confirmation – 60 points;
- 15) active participation in student or doctoral student self-government bodies elected by universal suffrage at the University, excluding the Council of Residents, or serving as a representative in collegiate bodies and other University bodies for at least four months in the academic year preceding the academic year for which a place in the dormitory is being allocated, confirmed by a certificate from the University Electoral Committee or the chairperson of the student or doctoral student self-government body, as appropriate – 5 points;
- 16) active participation in the council of residents for at least four months in the academic year preceding the academic year for which a place in the dormitory is being allocated, confirmed by a certificate issued by the dormitory manager or the chairperson of the student self-government body – 20 points;
- 17) regular volunteering activity as a volunteer at the University Volunteer Center of the University of Warsaw (UCW UW) in the academic year preceding the academic year for which a place in the dormitory is being allocated, confirmed by a certificate issued by UCW UW – 5 points;
- 18) representing the University in artistic activities or sport competitions in the year preceding the academic year for which a place in the dormitory is to be allocated, confirmed by a diploma issued by the organisers documenting placement or participation in the competitions, or by a certificate issued by the relevant cultural organisation of the University or AZS UW – 20 points;

3. In a situation where applicants score the same number of points, the allocation of a place shall be determined by the greater distance of the applicant's permanent place of residence to the University (Warsaw, 26/28 Krakowskie Przedmieście Street), taking into account actual transport routes.”,

b) following section 4, section 5 and 6 shall be added and read as follows:

„5. The principles applicable to determining the composition of the applicant's family, defining and calculating the monthly income per person in the applicant's family, and documenting the financial and income situation shall be applied in the same manner as for applications for a social scholarship at the University, with the provisions concerning students applying correspondingly to doctoral students.

6. The criteria referred to in section 2, points 1 and 2 shall not apply to a student (including a person admitted to the studies) who has reached the age of 30 and is not simultaneously a doctoral student (including a person admitted to a doctoral school). If the applicant simultaneously meets the criteria specified in section 2, points 1 and 2, points shall be awarded only once, as for the fulfilment of one of these criteria — in the manner most advantageous to the applicant.”;

8) § 18 shall be replaced with:

#### “§ 18

1. For persons who have a long-term physical, mental, intellectual or sensory impairment which may, in interaction with various barriers, hinder their full and effective participation in society on an equal basis with others, a place in the dormitory shall be allocated on the basis of the following criteria:

- 1) degree of disability verified by a certificate on the degree of disability or by a certificate referred to in Articles 5 and 62 of the Act of 27 August 1997 on Vocational and Social Rehabilitation and Employment of Persons with Disabilities (consolidated text: Journal of Laws of 2025, item 913) — a certificate issued by a Social Insurance Institution (ZUS) medical examiner, a certificate of classification into one of the disability groups, or a certificate of permanent or long-term incapacity for work in agricultural holding:
  - a) no certificate - 0 points;
  - b) mild impairment - 10 points;
  - c) moderate impairment - 20 points;
  - d) severe impairment - 30 points,
  - e) an indication in the certificate on the degree of disability issued by the competent municipal, district, or voivodeship disability adjudication board of the need for accommodation in a single room (*item 10 – right to reside in a separate room – required*) – 40 points;
- 2) health condition, including ongoing treatment:
  - a) needs related to undergoing rehabilitation or implementing medical recommendations requiring regular application – 10 points;
  - b) support from an assistant in activities of daily life - 10 points;
- 3) requirements referring to the infrastructure available in the room, the building and its surroundings:
  - a) separate bathroom facilities - 10 points;
  - b) contraindications to the use of shared facilities, e.g., kitchens and refrigerators - 10 points;
  - c) requirements referring to room and building architectural accessibility - 10 points;
- 4) needs in terms of social functioning:
  - a) indications of accommodation in a single room - 10 points;
  - b) indications of the need to calm down, to avoid overstimulation - 10 points.

2. The assessment of the criteria set out in section 1, points 2 to 4 shall be made on the basis of an individual analysis of the documentation and an interview with the applicant conducted by an employee of the university-wide administration unit relevant for persons with disabilities.

3. Assessment of individual areas of functioning will be made on the basis of medical records, medical certificates, specialist opinions and questionnaires on the functional assessment of the consequences of the health condition.

4. Points concerning accommodation in a single room arising from the fulfilment of the criteria specified in section 1, point 1, letter e and point 4, letter a may be awarded to the applicant simultaneously only if the indication for residing in a single room results from two distinct health-related reasons. If, however, the indications concern a single medical condition, points shall be awarded only once, as for the fulfilment of one of these criteria — in the manner most advantageous to the applicant.

5. Points concerning accommodation in a single room arising from the fulfilment of the criteria specified in section 1, point 1, letter e may be awarded jointly with points granted on the basis of the criteria indicated in section 1, point 1, letters b, c, or d.

6. In a situation where applicants referred to in section 1 score the same number of points, the allocation of a place shall be determined by the greater distance of the applicant's permanent place of residence to the University (Warsaw, 26/28 Krakowskie Przedmieście Street), taking into account actual transport routes.”,

9) in § 19:

a) section 2 shall be replaced with:

„2. The amount and types of fees not included in the decision referred to in section 1, in particular cleaning or disciplinary fees for breaches of order in the dormitory, shall be specified in the house rules — excluding the accommodation fee and the fees referred to in §6 (hotel rates).”,

b) in section 5, the following second sentence shall be added and read as follows:

“If a place is allocated after the 20th day of the month, the fee (according to daily rates) for that month shall be paid within seven days of the allocation of the place.”,

c) following section 6, section 7 shall be added and read as follows:

„7. The daily rate for each day of stay in the dormitory shall be 1/30 of the fee for residing in the given dormitory, in a room of the specified standard.”;

10) in § 20, following section 6, section 7 shall be added and read as follows:

„7. If the existing reservation fee, transferred in accordance with section 5, is lower than the required reservation fee for the following academic year, the resident shall be obliged to pay the difference by the original reservation fee payment deadline. The provisions of section 2 shall apply accordingly.”;

11) in § 21, section 1 shall be replaced with:

„1. In the case of accommodation for the new academic year before 1 October, the resident shall pay a fee equal to the daily rate for each day of stay in the dormitory prior to that date, subject to section 2, within the same deadline as for the October residence fee.”;

12) in § 22:

a) in section 2, the following fourth sentence shall be added and read as follows:  
“Guidelines regarding priority in the allocation of single rooms may be specified in the dormitory house rules.”,

b) in section 4, after the “give written or email notice”, the words “to the manager” shall be added;

13) in § 23, the following second sentence shall be added and read as follows:

“The resident shall be considered checked out once they have completed all procedures required by the dormitory in connection with checking-out procedure and have settled all the outstanding amounts due to the dormitory.”;

14) § 27 shall be replaced with:

### “§ 27

1. The resident, having obtained prior consent from the co-residents of the room or segment — even in their absence on the day of the overnight stay — and from the dormitory manager, may allow their guests up to three free overnight stays per month. In exceptional and justified cases, it is possible to obtain individual consent from the manager to increase the number of free overnight stays for a resident.

2. The person exercising guest privileges shall be entitled to a total of three free overnight stays in the given dormitory per month.

3. Once the resident or guest has used up their allotted free overnight stays, each additional overnight stay in the same month shall require renewed consent as referred to in section 1 and shall be subject to the accommodation fee. The amount of the accommodation fee in the given dormitory, not exceeding two and a half times the minimum daily rate for each day of stay in the respective dormitory or half of the hotel rate in the respective dormitory, shall be determined by the manager in consultation with the chancellor, after consultation with the council of residents, and announced in accordance with §31, section

4. If the number of the guest's overnight stays in a month exceeds seven days, hotel rates for that dormitory, as referred to in §6 and taking into account the room standard, shall apply to any additional overnight stays in that month.

5. Residents may receive visitors (guests) outside of quiet hours. A visitor who remains on the dormitory premises after the start of quiet hours without the consent of the manager or the council of residents, shall be charged for the overnight stay at the highest hotel rate applicable in the respective dormitory, as referred to in §6.

6. The resident receiving guests shall be responsible for their stay in the dormitory. If the guest fails to pay, that fee shall be charged to the resident.

7. In particularly justified cases, the manager has the right to refuse consent for guest overnight stays.

8. All of the above rules shall also apply during the holiday period. Detailed procedures related to granting overnight stays and templates concerning the reception of guests may be specified in the house rules.

9. The house rules may specify different principles and procedures regarding the reception of guests who are residents of other University dormitories, in particular with respect to fees, staying on the premises after the start of quiet hours, and

participation in gatherings.”;

15) in § 28, section 1 shall be replaced with:

„1. The dormitory maintains a guest book, noting the entries and exits of guests visiting the residents. The visitor (guest) shall be required to enter their personal data legibly (name and surname, series and number of identity card or passport, nationality), as well as the name and surname of the person accepting the guest, and to show proof of identity upon request from the dormitory staff. The resident receiving the guest shall be obliged to be present when the guest registers in the guest book.”;

16) in § 33:

a) section 1 shall be replaced with:

„1. A student shall have the right to extend their accommodation in the dormitory, on the same terms as during the regular period, for the duration of the holidays or the summer re-sit examination session period. An application for the extension of accommodation shall be submitted to the manager by 31 May, indicating in the application the proposed new check-out date, and in the case of an application for the summer re-sit examination session period - also the proposed date of re-accommodation. In particularly justified cases, especially if a course is not passed on the first attempt, the manager may grant consent to accept the application after the deadline. The manager may accommodate the student in a different room from the one previously occupied.”;

b) section 3 shall be replaced with:

„3. The manager shall communicate a refusal of the application referred to in section 1 to the student either in paper form or via email, no later than 15 days after the application deadline, and in the case of applications submitted after the deadline — immediately, but no later than seven days from the date of submission.”,

c) in section 6, the following third sentence shall be added and read as follows:

“For this period, the resident shall pay a fee equal to the daily rate for each day of stay in the dormitory.”;

17) in § 34, section 2 shall be replaced with:

„2. In particularly justified cases, due to a gross violation by the resident or their guest of the provisions of these rules and regulations or the house rules, the manager may remove the resident from the list of residents, with the unanimous consent of the council of residents (in the case of students) or the relevant doctoral student self-government body (in the case of doctoral students); the resident shall reserve the right to complain against the manager’s decision to the Vice-Rector (via the manager) within seven days of receiving the decision. In the absence of unanimous consent from the competent body of the relevant self-government, the manager shall refer the matter to the Vice-Rector, who shall make a decision; within seven days of receiving the Vice-Rector’s decision, the resident may submit a request for reconsideration of the case to the Vice-Rector (via the manager). Filing the complaint does not suspend the implementation of the decision. The decision issued after the consideration of an appeal or a request for reconsideration of the case, as appropriate, shall be final.”;

18) in § 37, section 3 shall be added and read as follows:

„3. The provisions of Article 95, section 2 of the Act of 20 July 2018 – Law on Higher Education and Science (consolidated text: Journal of Laws of 2024, item 1571,



as amended) shall apply accordingly to these rules and regulations.”.

## § 2

This Ordinance shall enter into force on the day it is signed, with the exception of the provisions of §1, points 2 and 7–10, which shall apply from 16 February 2026.

Rector of the University of Warsaw:

Alojzy Z. Nowak