



UNIwersytet
Warszawski

MONITOR
UNIwersytetu Warszawskiego

Item 325

**ORDINANCE No. 145
OF THE RECTOR OF THE UNIVERSITY OF WARSAW**

of 18 September 2025

**on amending Ordinance No. 4 of the Rector of the University of Warsaw
of 13 January 2023 on the principles for awarding scholarships
financed from the Rector's Scholarship Fund**

Pursuant to § 36, section 1, and § 151 of the Statute of the University of Warsaw (UW Monitor of 2019, item 190, as amended), it is ordered as follows:

§ 1

In Ordinance No. 4 of the Rector of the University of Warsaw of 13 January 2023 on the principles for awarding scholarships financed from the Rector's Scholarship Fund (UW Monitor of 2023, item 7, as amended), Appendix No. 2 shall read as provided for in the appendix to the ordinance.

§ 2

Appendix No. 2 in the appendix to this ordinance shall apply to scholarships awarded from the academic year of 2025/2026.

§ 3

The Ordinance enters into force on the day it is signed.

UW Rector: *A. Z. Nowak*

Appendix

to Ordinance No. 145 of the Rector of the University of Warsaw of 18 September 2025
on amending Ordinance No. 4 of the Rector of the University of Warsaw of 13 January 2023
on the principles for awarding scholarships financed from the Rector's Scholarship Fund

Appendix No. 2

to Ordinance No. 4 of the Rector of the University of Warsaw of 13 January 2023
on the principles for awarding scholarships financed from the Rector's Scholarship Fund

RULES AND REGULATIONS FOR AWARDING PRO-QUALITY SCHOLARSHIP FINAL FOR 5 FINANCED FROM THE RECTOR'S SCHOLARSHIP FUND

§ 1

1. The Pro-Quality Scholarship Final for 5 is financed from the Rector's Scholarship Fund, which is an own fund of the University of Warsaw.

2. The Pro-Quality Scholarship Final for 5 is intended for doctoral students of the doctoral schools following the completion of their 48th month of studies, being on their first extension and who meet the following conditions:

- 1) have submitted an application in accordance with the template set out in the appendix to the Rules and Regulations;
- 2) there are objective reasons for them to delay the submission of their doctoral dissertation in reference to the submission date included in their Individual Research Plan (i.e. following situations which the doctoral student could not have foreseen or could not have prevented from arising, other than by causing delays in the schedule indicated in the Individual Research Plan). In addition to demonstrating and documenting the reasons for the delay, the doctoral student shall indicate how these reasons have affected the delays in the work on the dissertation and what steps they intend to take in order to complete the dissertation by the end of the academic year in which the Pro-Quality Scholarship Final for 5 is paid;
- 3) they shall submit, as an attachment to the application, at least one half of the doctoral dissertation approved by the supervisor, or equivalent research results approved by the supervisor, and shall indicate a plan for improving the quality of the doctoral dissertation;
- 4) they shall present their publication record to date, obtained in the course of studies at the doctoral school.

3. The Rector shall, by way of a communication, determine:

- 1) the amount of the Pro-Quality Scholarship Final for 5;
- 2) the maximum number of scholarships per doctoral school;
- 3) the deadline for filing applications for awarding the Pro-Quality Scholarship Final for 5;
- 4) the form of filing applications for awarding the Pro-Quality Scholarship Final for 5;
- 5) the payment form for the Pro-Quality Scholarship Final for 5.

4. The allocation referred to in section 3, point 2, shall be determined proportionally to the number of doctoral students enrolled in the given doctoral school after the completion of the 48th month of studies, who are on their first extension, based on the status as of 31 October of the year of payment of the Pro-Quality Scholarship Final for 5, taking into account the total number of scholarships, provided that there are no fewer than 3 scholarships in a given school.

The Rector may change the scholarship limit in a given school on their own initiative or upon a justified request from the director of the doctoral school, in particular related to the non-utilisation of the full available scholarship limit in other schools.

5. The Pro-Quality Scholarship Final for 5 shall be paid as a lump sum within 30 calendar days from the date of its award (i.e. the publication of the list referred to in section 9) to the bank account indicated by the scholarship recipient in the University System for Managing Studies (USOS).

6. Information about the possibility of applying for the Pro-Quality Scholarship Final for 5 and the principles for its award shall be posted on the website of the Student Welfare and Support Office and by any other customary means.

7. The application for awarding the Pro-Quality Scholarship Final for 5 submitted by an unauthorised person who does not meet the condition for enrolment in the first year of extension (as of the date of submission of the application) shall be left unexamined.

8. Applications for awarding the Pro-Quality Scholarship Final for 5 shall be considered by the competent director of the doctoral school through a competitive procedure within 30 days from the date of the end of the application period, who shall decide on the award of the scholarship.

9. The list of scholarship recipient shall be published immediately on the website of the doctoral school. The list is publicly available for a period of 21 calendar days.

10. A doctoral student whose application for awarding the Pro-Quality Scholarship Final for 5 has been rejected is entitled to have the case reconsidered within 14 days of the announcement of the competition results.

11. In the event that a doctoral student submits the application referred to in section 10, the director of the doctoral school shall reconsider the case. |

12. The decision of the director of the doctoral school referred to in section 11 shall be final and not subject to appeal.

13. In justified cases, the scholarship recipient shall be called by the director of the doctoral school to return the Pro-Quality Scholarship Final for 5 if, within 12 months from the date of the payment of the Pro-Quality Scholarship Final for 5, they do not demonstrate significant progress towards the completion of the doctoral dissertation.

14. In exceptional cases, the director of the doctoral school may exempt the scholarship recipient, at their request, from repayment of the Pro-Quality Scholarship Final for 5, as specified in section 13.

§ 2

1. The scholarship recipient loses their right to the Pro-Quality Scholarship Final for 5 in the event of:

- 1) the scholarship recipient being suspended from their doctoral studies by a valid decision of a disciplinary committee;
- 2) the scholarship recipient being removed from the list of doctoral students during the academic year in which the Pro-Quality Scholarship Final for 5 is paid.

2. The scholarship holder shall repay the Pro-Quality Scholarship Final for 5 in all cases from the month following the occurrence of the circumstances referred to in section 1, within the deadline set by the Rector.

3. In the event that the scholarship recipient breaches the principles of the competition, in particular by providing false information in the application, the Rector shall require the scholarship recipient to return any unduly received the Pro-Quality Scholarship Final for 5, setting an appropriate deadline for the repayment of the Pro-Quality Scholarship Final for 5.

4. The decisions of the Rector referred to in sections 2 and 3 shall be final and not subject to appeal.

TEMPLATE

Application for awarding the Pro-Quality Scholarship Final for 5

Please complete in capital letters:

Name (names)	Surname
PESEL number (or passport series and number ¹)	
Phone number	E-mail address
Justification regarding the objective reasons for the delay in submitting the doctoral dissertation and a plan for improving the quality of the doctoral dissertation	
Name of the academic discipline or programme in which the doctoral student studies	
Doctoral school	

Applicant signature

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Attachments:

1. Opinion of the supervisor.
2. Doctoral dissertation approved by the supervisor, referred to in § 1, section 2, point 3 of the Rules and Regulations, or equivalent research results approved by the supervisor.
3. List of publications published during the course of studies at the doctoral school.

¹Applies to persons without a PESEL number.