



ITEM 223

**ORDINANCE No. 112  
OF THE RECTOR OF THE UNIVERSITY OF WARSAW**

dated 16 September 2021

**on the organisation of education  
in the academic year 2021/2022**

Pursuant to the provisions of § 36, section 1 of the Statute of the University of Warsaw (Monitor UW of 2019, item 190), it is hereby ordered as follows:

**General provisions**

**§ 1**

The Ordinance lays down rules for the organisation of education in the academic year 2021/2022:

- 1) for first-cycle study programmes;
- 2) for second-cycle study programmes;
- 3) for long-cycle study programmes;
- 4) for doctoral studies;
- 5) at doctoral schools;
- 6) for postgraduate studies, as well as for courses and workshops.

**§ 2**

Education at the University of Warsaw is conducted on the basis of a regular mode of study (i.e. in the direct presence of participants in the education process), in particular in the facilities of the University of Warsaw.

**Classes**

**§ 3**

1. Classes are conducted on a regular basis (i.e. a regular teaching and learning mode).

2. In first-cycle programmes, second-cycle programmes and long-cycle programmes - provided as full-time programmes - and in doctoral schools, selected classes, in particular lectures, courses and trainings, may be conducted in the online mode.

Classes may be conducted in the online mode only exceptionally if the prescribed learning outcomes are achieved, and the format of the classes ensures that the level of requirements and the quality of the classes taught in the online mode are at least equivalent to those of the classes taught in the regular mode.

3. In first-cycle programmes, second-cycle programmes and long-cycle programmes - provided as part-time programmes - and in doctoral programmes, as well as in postgraduate programmes, courses and workshops, all types of classes may be taught in the online mode if the prescribed learning outcomes are achieved, and the format of the classes ensures that the level of requirements and the quality of the classes taught in the online mode are at least equivalent to those of the classes taught in the regular mode.

#### **§ 4**

1. The mode of announcement of the classes to be conducted in the online mode is specified by the Rector's order referred to in § 10.

2. The list of classes referred to in section 1 shall be published by 30 September 2021 .

### **Verification of learning outcomes**

#### **§ 5**

1. The verification of the achieved learning outcomes is conducted in a regular mode (in the direct presence of the tutor and the participants).

2. In justified cases, and in particular when verifying achieved learning outcomes in oral form, it is possible to carry out the verification of learning outcomes in the online mode, as long as the examination or credit assessment excludes the possibility of unethical obtaining of credit or passing the examination.

#### **§ 6**

1. The diploma examination shall be conducted in regular mode.

2. The head of a teaching unit, at the request of a thesis supervisor, may decide to conduct the diploma examination in the online mode.

3. The detailed rules and regulations on submitting the diploma paper and conducting the diploma examination by the online mode are laid down in Regulation No. 120 of the Rector of the University of Warsaw of 5 June 2020 on submitting the diploma paper and conducting the diploma examination by means of the online mode (Unified text: Monitor UW of 2020, item 387, as amended),

### **Consultations and duty hours**

#### **§ 7**

1. Consultations and duty hours of academic teachers for students, doctoral students and postgraduate programme participants shall take place on the premises of the University of Warsaw.

2. In justified cases consultations and duty hours may take place in the online mode.

3. Academic teachers shall be on duty hours at fixed dates and times, as published in advance in the University's Student Services System (USOS). If it is not possible to hold a consultation on a fixed date, the academic teacher shall hold the consultation after receiving an e-mail request for it, on a date agreed with the student.

### **Covering mouth and nose**

#### **§ 8**

1. Participants in classes as well as in final examinations and final course tests held in the University of Warsaw buildings are required to cover their mouths and noses with a mask.

2. The uncovering of the mouth and nose is possible when it is necessary to identify or verify the identity of an individual, and also when it is necessary to ensure the proper educational process, including the conduct of teaching activities or the verification of the learning outcomes achieved. The academic teacher conducting the class, examination or credit assessment will decide whether the mouth and nose can be uncovered in the place where the herein mentioned activities take place.

3. Academic teachers conducting classes are exempt from covering their mouths and noses.

### **Participants from groups at risk**

#### **§ 9**

1. Students and doctoral students who, for reasons of health, are unable to participate in courses taught on a regular basis may apply to:

- 1) the head of a teaching unit to grant an individual curriculum plan - in accordance with the rules and regulations laid down in § 27 of the Rules and Regulations for Studies at the University of Warsaw (Monitor UW of 2019, item 186);
- 2) the director of a doctoral school for the award of an individual education course - under the conditions laid down in the rules and regulations of the relevant doctoral school.

2. The application referred to in section 1 must be accompanied by medical documentation confirming contraindications to participation in classes conducted in a regular mode.

3. Where absence from regular classes is due to referral to quarantine or isolation, it shall be considered excused.

### **Final and introductory provisions**

#### **§ 10**

The rules for organising classes in the online mode, including the authorities deciding on the form of conducting classes and the method of verifying the achieved learning outcomes, within the scope not specified in the ordinance, are specified in Ordinance No. 111 of the Rector of the University of Warsaw of 16 September 2021 on the organisation of classes, examinations and credit assessment in the online mode (Monitor UW of 2021, item 222).

## **§ 11**

In the case of a worsening of the epidemic situation, the Rector may decide by means of an ordinance to conduct classes, examinations and credit assessments by means of the online mode.

## **§ 12**

The ordinance enters into force on the day it is signed.

Rector  
of the University of Warsaw:

*A. Z. Nowak*