



Item 238

**ORDINANCE NO 107
OF THE RECTOR OF THE UNIVERSITY OF WARSAW**

of 26 May 2020

**on amendments to Ordinance no 105 of the Rector of the University of Warsaw
of 21 May 2020 on the risk of SARS-CoV-2 virus infection**

Pursuant to § 36 s. 1 of the Statute of the University of Warsaw (UW Monitor, 2019, item 190) and based on the Act of 2 March 2020 on special solutions related to preventing, counteracting and combating COVID-19, other infectious diseases and the resulting crisis (Journal of Laws of 2020, item 374, as amended), in conjunction with the Regulation of 21 May 2020 of the Minister of Science and Higher Education on the temporary restriction in functioning of certain entities of the higher education and science system in relation to preventing, counteracting and combating COVID-19 (Journal of Laws, item 911) , it is hereby ordered as follows:

§ 1

The following amendments shall be made to ordinance no 105 of the Rector of the University of Warsaw of 21 May 2020 on the risk of SARS-CoV-2 virus infection (UW Monitor, 2020, item 247):

1) § 3 shall be amended to read as follows:

“§ 3

1. Rules for conducting educational classes, credit getting process and examinations, as presented in ss. 2-15 shall apply to the first cycle study, second cycle study, and long second cycle study, until the end of the 2019/2020 academic year.

2. Subject to s. 3, all educational classes shall be conducted on a remote basis.

3. Practical classes, which cannot be conducted using remote teaching methods and techniques, can be conducted at the premises of the University of Warsaw, in accordance with schedules introduced by heads of educational units in consultation with heads of organisational units of the University offering relevant studies. Schedules shall be prepared in such a way as to ensure compliance with sanitary rules both during the classes as well as during breaks between classes.

4. The head of the educational unit shall announce the schedule of educational classes that until now were not conducted remotely, immediately after obtaining an opinion of the responsible student self-government body.

5. Student professional placements, which cannot be conducted using remote teaching methods and techniques, can be completed in another form, in a way ensuring compliance with sanitary rules.

6. Organisation of student camps and summer schools shall be suspended, unless they are offered on a remote basis.

7. Academics shall be obliged to prepare teaching materials allowing conducting the student teaching process on a remote basis and conducting classes using remote methods and techniques.

8. Students shall be obliged to participate in all classes included in the study curriculum, conducted using remote teaching methods and techniques.

9. Classes, credits and examinations confirming completion of classes, as well as diploma examinations shall be conducted in accordance with the rules for the organisation of the academic year set forth in decision no 10 of the Rector of the University of Warsaw of 5 May 2020 on amendments to decision no 2 of the Rector of the University of Warsaw of 25 January 2019 on the timetable of the 2019/2020 academic year at the University of Warsaw (UW Monitor, 2020, item 187).

10. The process for getting credits and examinations confirming completion of classes, as well as diploma examinations at the premises of the University, requiring direct contacts between students and academics, shall be suspended.

11. The process for getting credits and examinations confirming completion of classes shall be conducted using IT tools ensuring control of the process of verification of learning effects achieved and registration thereof. Detailed rules in this respect are set forth in ordinance no 84 of the Rector of the University of Warsaw of 4 May 2020 on the rules for remote examinations and credits (UW Monitor, 2020, item 186).

12. Diploma examinations shall be conducted on a remote basis, using IT tools ensuring control of the examination and registration thereof.

13. Heads of educational units shall be obliged to organise and oversee the remote teaching process and the remote process for getting credits and examinations confirming completion of classes.

14. Foreign language examinations shall be conducted in accordance with resolution no 4 of the University of Warsaw Council for the Certification of Language Proficiency of 18 May 2020 on setting forth the rules for organisation of foreign language examinations in the 2019/2020 summer examination session due to sanitary restrictions related to the pandemic situation, announced in a separate message on the website of the University of Warsaw.;"

2) after § 3, § 3a-§ 3c shall be added, reading as follows:

“§ 3a

1. Rules for conducting educational classes, credit getting process and examinations confirming completion of classes, as presented in ss. 2-10 shall apply to doctoral studies and at doctoral schools, until the end of the 2019/2020 academic year.

2. All educational classes shall be conducted on a remote basis.

3. The head of doctoral studies or the director of the doctoral school shall announce the schedule of educational classes that until now were not conducted remotely, immediately after obtaining an opinion of the responsible doctoral candidate self-government body.

4. Organisation of camps and summer schools for doctoral candidates shall be suspended, unless they are offered on a remote basis.

5. Academics shall be obliged to prepare teaching materials allowing conducting the doctoral candidate teaching process on a remote basis and conducting classes using remote methods and techniques.

6. Doctoral candidates shall be obliged to participate in all classes included in the education programme or the doctoral study curriculum, respectively, conducted using remote teaching methods and techniques.

7. In the case of the process of education of doctoral candidates conducted using remote methods and techniques, learning effects achieved, set in the education programme or the doctoral study curriculum, respectively, shall be verified on a remote basis, using electronic communication means.

8. The process for getting credits and examinations confirming completion of classes at the premises of the University, requiring direct contacts between doctoral candidates and academics, shall be suspended.

9. At least seven days before the end of the classes, heads of doctoral studies or directors of doctoral schools shall notify doctoral candidates of the form of the process for getting credits and examinations confirming completion of classes on a remote basis, as well as the IT tool used for the purposes thereof.

10. Heads of doctoral studies and directors of doctoral schools shall be obliged to organise and oversee the remote teaching process and the remote process for getting credits and examinations confirming completion of classes.

§ 3b

1. Until the end of the 2019/2020 academic year, doctoral examinations in proceedings aimed at awarding the doctoral degree, instituted by 30 April 2019, in the primary discipline corresponding to the topic of the doctoral dissertation, additional discipline and a modern foreign language, can be conducted only on a remote basis. The examination process shall be recorded for the purposes of drawing the report thereon.

2. Until the end of the 2019/2020 academic years, examinations in the scientific discipline, in proceedings aimed at awarding the doctoral degree, instituted after 30 September 2019, can be conducted only on a remote basis.

3. Until the end of the 2019/2020 academic years, defence of doctoral dissertation and habilitation colloquia can be conducted only on a remote basis.

§ 3c

1. Until the end of the 2019/2020 academic year, education within the framework of post-graduate programmes conducted at the premises of the University of Warsaw shall be suspended.

2. The head of the organisational can take the decision on conducting the educational process within the framework of post-graduate programmes on a remote basis, in the 2019/2020 academic year. Provisions of § 3a ss. 1-10 shall apply respectively.

3. Heads of organisational units shall be obliged to oversee the remote teaching process within the framework of post-graduate programmes and the remote process for getting credits and examinations confirming completion of classes.”;

3) in § 6:

a) ss. 3 and 4 shall be amended to read as follows:

“3. The obligation to inform about a suspected disease caused by SARS-CoV-2 shall also apply to doctoral candidates, students and participants of post-graduate programmes. Information shall be provided, respectively, to the responsible:

- 1) director of the doctoral school – in the case of doctoral candidates studying at the doctoral school;
- 2) head of doctoral studies – in the case of doctoral study participants;
- 3) head of the educational unit – in the case of students;
- 4) head of the organisational unit – in the case of post-graduate programme participants.

4. Directors and heads referred to in s. 3 shall be obliged to send information to InfoCovid19@adm.uw.edu.pl without undue delay.”

b) s. 5 shall be revoked.

§ 2

The ordinance shall enter into force as of the day of its signing.

Rector of the University of Warsaw: *M. Palys*