



Item 190

**RESOLUTION NO 443
OF THE SENATE OF THE UNIVERSITY OF WARSAW**

of 26 June 2019

on the adoption of the Statute of the University of Warsaw

Pursuant to Article 28, section 1, subsection 1 and Article 34, section 2 of the Higher Education and Science Act of 20 July 2018 (Journal of Laws No. 1668, as amended), the Senate of the University of Warsaw resolves as follows:

§ 1

The Statute of the University of Warsaw is hereby adopted and appended to the present Resolution.

§ 2

The Resolution of the Senate of the University of Warsaw of 21 June 2006 on providing the University of Warsaw with a Statute (consolidated text: Monitor UW of 2015, item 150, as amended) shall hereby become null and void.

§ 3

This Resolution shall enter into force on 1 October 2019 with the exception of:

- 1) § 163 of the Statute of the University of Warsaw, which shall enter into force on the day on which this Resolution is adopted;
- 2) the procedures referred to in § 48, § 52 and § 53 of the Statute of the University of Warsaw and concerning election rules, which shall enter into force on 1 September 2019.

Rector of the University of Warsaw:
M. Pałys

Draft Statute of the University of Warsaw of 3 June 2019

STATUTE OF THE UNIVERSITY OF WARSAW

Bearing in mind the mission of the University of Warsaw, striving to strengthen its position as a research university, maintaining the highest teaching and scholarly standards, and being fully aware of the University's cultural and social role and having a shared responsibility for the quality of public life and the future of our country, in the belief that all University activities conducted with the complete autonomy to which it is entitled should contribute to the achievement of these goals, the Senate of the University of Warsaw hereby resolves as follows:

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PART I THE UNIVERSITY OF WARSAW

GENERAL PROVISIONS

§ 1 The seat and legal grounds of activity

1. The University of Warsaw, hereinafter referred to as the “University”, is a public institution of higher education, operating pursuant to the Higher Education and Science Act of 20 July 2018 (Journal of Laws Item No. 1668, as amended), hereinafter referred to as the “Act”, and this Statute.
2. The University is an incorporated body with legal identity, having its seat in Warsaw.
3. The University may be referred to as “Universitas Varsoviensis”, and in foreign relations as the “University of Warsaw” or other language variations as permitted by the Rector by means of an Announcement.

§ 2 Community of the University

1. The community of the University is composed of:
 - 1) University employees, including:
 - a) Academic staff;
 - b) non-academic staff;
 - 2) Doctoral candidates;
 - 3) Students
2. The University ensures that it maintains close relations with its graduates and former employees.

§ 3 Basic Principles Governing the University’s Activities

1. The University shall guarantee academic freedoms, including but not limited to the freedom for members of the University community to teach and to conduct academic research.
2. The University facilitates the provision of teaching activities and academic research, and actively participates in the social and cultural environment.
3. By combining academic teaching with academic research the University actively participates in social and cultural life, thereby enabling all the students to acquire a wide cognitive perspective.
4. The fundamental principle of equal treatment applies to all members of the University community and constitutes the foundation of its activities. The University promotes diversity and actively combats discrimination.
5. The University implements the highest ethical standards, upholds research integrity, and is guided by the principles of the European Charter for Researchers.

§ 4 University Authorities

The University Authorities are:

1. the Rector, Senate and University Council.
2. This Statute specifies the other authorities of the University, their management functions and their collegial and advisory bodies.

§ 5 Symbols of the University

1. The symbols of the University are the Coat of Arms, the Seal and the Flag of the University.
2. The name “Uniwersytet Warszawski” or “Universitas Varsoviensis” shall be placed on the University symbols.
3. The University Authorities make use of the University’s symbols. The use of the national colours, the state coat of arms and the state seal is regulated by separate provisions.
4. The symbols of the University are legally protected.
5. Permitted examples of the University symbols are described in Annex No. I to the Statute.

§ 6 University Holidays and Ceremonies

1. The official University Day shall be the 19th November.
2. The University ceremonies and their forms shall be determined by the Senate.
3. The form of ceremonies at the University shall follow Polish academic traditions.

§ 7 Honorary Title Awarded by the University

1. The University may confer the title of *doctor honoris causa* (“honorary doctorate”) to a person who has contributed significantly to the achievement of the University’s aims.
2. A resolution to grant such a person the title of *doctor honoris causa* shall be adopted by the Senate on a motion filed by the council of a basic organisational unit pursuant to § 11 section 1 items 1 and 4. Before submitting a motion, the Rector or council of the organisational unit shall request the opinion of the Rector’s Committee for Honorary Titles.
3. Prior to adopting the resolution mentioned in section 2 above, the Senate shall appoint a promoter and request three individual holders of the title “*profesor*” who are not employed by the University to prepare opinions on the honorary doctorate candidate. The requirement for a reviewer to hold the academic title of *profesor* shall not apply to reviewers with outstanding academic achievements who are employed at higher education institutions or foreign institutions.
4. The Senate shall adopt the resolution referred to in section 2 by a majority of three fifths of its statutory composition.

§ 8 Medals and Distinctions

1. The Senate may award the “Medal of Merit of the University of Warsaw” for outstanding service to the University. The Senate shall adopt a resolution approving such an award by a majority of three fifths of its statutory composition upon a motion filed by the Rector, as approved by the Rector’s Honorary Titles Committee.
2. The Rector may award the “Medal of the University of Warsaw” or the “Commemorative Medal of the University of Warsaw” to persons who have rendered distinguished service to the University.
3. Upon a proposal put forward by the Rector, the Senate may establish other medals and distinctions.

§ 9 Renewal of Doctorate

1. A ceremonial renewal of a doctorate may be held for a person who obtained a doctoral degree at the University and has excelled in work for the University or for an academic community group. Doctorates may be renewed after a minimum period of 50 years from the date on which the doctoral degree was awarded.
2. A resolution to renew a doctorate shall be adopted by the council of a basic organisational unit of the University, as specified in § 11 section 1 item 1, upon having consulted the reviews of at least two holders of the title of professor who are not employed at the University. The requirement for a reviewer to hold the academic title of professor shall not apply to reviewers with outstanding academic achievements who are employed at higher education institutions or foreign institutions. Voting shall be open to persons employed as professors or university professors or holding the academic degree of *doktor habilitowany*.
3. The Senate may, upon a recommendation of the Rector’s Honorary Title Committee, resolve to make a doctorate renewal a university-wide ceremony.

§ 10 Official Gazette of the University

1. The official gazette of the University shall be composed of the Monitor of the University of Warsaw, hereinafter referred to as the “Monitor”, and the Journal of the University of Warsaw, hereinafter referred to as the “Journal”.
2. Ordinances, decisions and announcements of the Rector, resolutions of the Senate, resolutions of the Council of the University and resolutions of the University Council and resolutions of the University Electoral Committee and Electoral College, as well as ordinances and resolutions of the authorities of the University organisational units and collegial bodies shall be announced in the Monitor, if such an obligation arises from the content of these resolutions or ordinances or from separate provisions or decisions.
3. Resolutions of academic councils of individual disciplines, resolutions of the Academic Council of the Areas of Study, resolutions of the University Council for Teaching and Learning, as well as ordinances and resolutions of the authorities of the organisational units of the University and collegial bodies shall be announced in the Journal, if such an obligation arises from the content of these resolutions or ordinances or from separate provisions or decisions.

4. The Monitor and the Journal shall be published in electronic form.

PART II ORGANISATIONAL SYSTEM OF THE UNIVERSITY

Chapter 1 ORGANISATION OF THE UNIVERSITY

§ 11 Organisational Units of the University

1. The organisational units of the University, as specified in Article 34 section 1 item 5 of the Act, are:
 - 1) faculties;
 - 2) colleges of studies and the college of inter-area individual studies;
 - 3) doctoral schools;
 - 4) university-wide organisational units;
 - 5) joint units;
 - 6) university-wide administration units.
2. Subject to § 20, section 3, there is no hierarchical relationship between the University organisational units as referred to in section 1 above.

§ 12 Organisational Regulations of the University, regulations of organisational units of the University

1. The University's organisational structure is defined by the Rector in the form of University Organisational Regulations.
2. The Rector shall issue University Organisational Regulations after having considered the opinion of the Senate.
3. The Rector shall issue University Organisational Regulations on his own initiative or at the request of the bodies specified in the Statute. Any changes made by way of University Organisational Regulations which consist in the establishment, transformation or liquidation of an organisational unit of the University referred to in § 11 section 1 items 1 to 5 shall require consultation with the University Senate.
4. The organisational system of University's units shall be defined by unit-specific regulations, hereinafter referred to as the "regulations of the units".
5. The council of a University's organisational unit may propose the draft of its regulations to the Rector. The University Organisational Regulations shall be issued by the Rector after consulting the respective units. If a unit's council fails to express an opinion within 60 days of the date on which the draft regulations were presented by the Rector, this shall be deemed to fulfil the condition referred to in the preceding sentence.
6. The Rector specifies the procedure for preparing University Organisational Regulations by way of an ordinance.

§ 13 Organisational System of University Units

1. The University Organisational Regulations may provide for the establishment of internal organisational units, including institutes, faculties or departments.
2. There may be only one level of internal organisational units in an organisational unit of the University, excluding the units referred to in § 11 section 1 item 6.
3. The University Organisational Regulations units may provide that the heads of the internal organisational units shall be the direct supervisors of the employees performing their duties in those units.
4. The University Organisational Regulations may specify other types of divisions or organisational structures which are not internal organisational units within the meaning of section 1, including departments, sections, centres, labs/workshops, and research teams.
5. The University Organisational Regulations may specify the conditions for establishing the units, structures and research groups referred to in section 4.
6. The units and structures referred to in section 4 shall be established by the head of the unit by way of an ordinance, after consulting the relevant council.
7. Research teams may be formed by:
 - 1) the unit head by way of an ordinance, adopted on their own initiative or at the request of the interested person;
 - 2) future team members, subject to the requirements laid down in University Organisational Regulations.
8. In an ordinance of the type referred to in sections 6 and 7 item 1 above, the head of the unit specifies the tasks and the composition of the units, structures or research groups, including their heads or coordinators.
9. The regulations of the organisational unit may specify the administrative structure of the organisational unit, which is responsible to the head of the organisational unit.

§ 14 Establishing, transforming and liquidating organisational units of the University

1. The organisational unit of the University referred to in § 11, section 1, items 1–3 shall be established upon the initiative of the Rector or by the Rector at the request of a group of at least 20 academics being a professor, university professor or person with a *doktor habilitowany* (habilitated doctorate) degree for whom the University is their primary place of employment. Insofar as the new unit would be a doctoral school, such persons must represent at least two academic disciplines.
2. A motion to establish an organisational unit of the University should contain a statement of the objectives, the scope of activities, the expected consequences of establishing the unit and an indication of the sources to covering the costs of its operation. The draft regulations of the organisational unit should be attached to the motion.
3. Other than the requirements specified in sections 1 and 2, a motion to establish a doctoral school shall include draft learning outcomes and a curriculum.
4. The Rector's Ordinance to establish an organisational unit of the University shall define its name, the scope of activity and the method of financing its activities.

5. The regulations of such a unit shall constitute an annex to the regulation referred to in section 4.
6. The provisions of sections 1, 2, 4 and 4-5 shall apply accordingly to the transformation and liquidation of an organisational unit of the University referred to in § 11 section 1, items 1 to 5. An ordinance to liquidate an organisational unit of the University or a transformation involving the merger or division of organisational units shall specify the manner in which the assets at the disposal of such units are to be used, the place and manner in which the employees of such units shall perform their duties and the manner in which further research and study organised by the liquidated unit or the organisational units merged or divided, including the performance of existing tasks by collegial bodies operating in such units, shall be organised.

§ 15 Faculty

1. A Faculty is an organisational unit of the University, in which at least 40 academics perform their duties and are employed for an indefinite period as a professor or university professor or with the degree of *doktor habilitowany* (a habilitated doctoral degree) for whom the University is their primary place of employment.
2. A Faculty:
 - a) organises research work within the framework of at least one academic discipline;
 - b) may organise and carry out teaching and learning in at least one field of study.

At the request of the Dean, and following consultations with the Faculty council, the Rector may entrust the Faculty with the organisation and realisation of teaching and learning in a new field of study for a period laid down in the Rector's decision.

3. The Rector may entrust the Faculty with the performance of additional tasks other than those specified in section 2.

§ 16 College of studies

A college is an organisational unit of the University, which organises teaching and learning in a minimum of three fields of study.

§ 17 College of Inter-Area Individual Studies

1. The College of Inter-Area Individual Studies is an organisational unit of the University which organises studies in fields assigned to at least six academic disciplines from at least two areas of study in a manner that enables a graduation diploma to be obtained in more than one field of study.
2. The method of organising studies at the College of Inter-Area Individual Studies shall be specified by the Rules of Study at the University.

§ 18 Doctoral school

1. A doctoral school is an organisational unit of the University, which organises the studies of doctoral candidates in at least two academic disciplines in which the University has the right to award academic degrees.
2. The Rector is authorised to establish, restructure and liquidate doctoral schools.
3. A doctoral school may be jointly established with another academic higher education institution or academic institution. A decision to co-establish a doctoral school shall be issued by the Rector after having considered the opinion of the relevant body of the self-governing authority for doctoral candidates. In the event that the relevant body of the self-governing authority for doctoral candidates fails to issue an opinion within 30 days, this shall be deemed to constitute its acceptance of the decision to jointly establish a doctoral school.

§ 19 University-wide organisational unit

1. A university-wide organisational unit may be established for the purpose of:
 - 1) organising and conducting teaching and learning in a specific field or fields of study;
 - 2) conducting teaching activities for the benefit of units organising programmes of study;
 - 3) conducting academic research or a specific research task of general importance for the University;
 - 4) organising and implementing cooperation between the organisational units referred to in § 11, section 1, items 1-5 within the scope specified in the regulations of the university-wide organisational unit;
 - 5) conducting university-wide activities or business activities for the benefit of the entire University community;
 - 6) conducting University-wide teaching other than postgraduate studies.
2. A university-wide organisational unit may also be created for a specified period of time or to carry out a specific task.
3. If the regulations of the university-wide organisational unit referred to in section 1 items 1 and 2 provide for the appointment of a unit council, then at least 20% of its composition shall be made up by representatives of students and doctoral candidates.
4. The provisions of section 3 apply respectively to a university-wide organisational unit, as referred to in section 1, item 4 if that unit's regulations provide for the appointment of a council and for cooperation in the teaching of students.
5. The university-wide organisational unit referred to in section 1 item 1 shall be established at the Rector's own initiative or at the request of a group of at least 10 academics holding at least the title of doctor, for whom the University is their primary place of employment, following consultation with the University Council for Teaching and Learning.
6. The university-wide organisational unit referred to in section 1 items 2 and 4 shall be established at the Rector's own initiative or pursuant to a motion of the relevant organisational units.
7. The university-wide organisational unit referred to in section 1 item 5 shall be established at the Rector's own initiative or pursuant to a motion put forward by the

Senate. The motion of the Senate shall supersede the opinion specified in section 12 item 3.

8. The university-wide organisational unit referred to in section 1 item 3 shall be established at the Rector's own initiative or at the request of a group of at least 10 academics holding the title of *profesor* or a *doktor habilitowany* (a habilitated doctoral degree) for whom the University is their primary place of employment. A unit shall be established if the unit employs at least 10 academics who hold at least the degree of doctor, for whom the University is their primary place of employment, and who represent the academic disciplines conducting research in that unit.
9. A university-wide organisational unit may be established for the purposes specified in section 1 items 1 and 3. The unit shall be established at the Rector's own initiative or at the request of a group of at least 10 academics holding the title of *profesor* or a *doktor habilitowany* degree (habilitated doctoral degree) for whom the University is their primary place of employment, after consultation with the University Council for Teaching and Learning. A unit shall be established if it employs at least 10 academics holding at least a university doctoral degree for whom the University is their primary place of employment, and who represent the academic disciplines conducting research in that unit. Section 3 shall apply accordingly.

§ 20 Joint unit

1. The University, acting jointly with other bodies, including domestic and foreign higher education institutions or research centres, as well as the institutes of the Polish Academy of Sciences, may create organisational units for the purpose of jointly conducting research or teaching tasks or for other objectives, resulting from relevant acts or the Statute, based on an agreement concluded by the Rector after consulting the Senate.
2. To the extent that is not governed by the understanding referred to in section 1, the provisions of the Statute and other regulations in force at the University apply to the units referred to in section 1.
3. The units specified in section 1 may, if deemed so by the Rector, constitute a part of the organisational system of the University or act as one of the internal units as specified in § 13.

§ 21 University-wide administration unit

The organisational units referred to in § 11 s. 1 item 6, shall be established, transformed or liquidated by the Rector at their own initiative or on a motion put forward by the Chancellor.

§ 22 Library and information systems

1. The University operates a library and information system, consisting of the University Library in Warsaw (*Biblioteka Uniwersytecka w Warszawie*), hereinafter referred to as the "BUW", as the main library, the branches of the BUW and libraries within the system of other University organisational units or their internal organisational units.

2. The character of the BUW is the one of a public academic library, within the meaning of the provisions of the Libraries Act of 27 June 1997 (Journal of Laws No. 2018, item 574 as amended), and is a university-wide organisational unit pursuant to § 19 section 1 item 5.
3. In connection with the operation of the library and information system as specified in section 1, the University shall process the following user data: first name, surname, Polish identification document number (or passport number or other document stating the identity of its holder in the country of issuance), PESEL number (or date of birth for those who do not have a PESEL number), registered address or place of domicile, email address, name of the institution of higher education and Faculty code; academic title or degree and number of library card or electronic card entitling its holder to use the library-information system.
4. The regulations on the operation of the system referred to in section 1, including the procedure for creating, transforming and liquidating libraries and the composition which reflects the representation of students and doctoral candidates, and the procedure for appointing a collegial entity operating within the library/information system shall be specified by the Rector after consulting the Senate.

§ 23 Academic careers office

An academic careers office, as referred to in §49, section 4 of the Act, may operate at the University. The Rector shall specify the operational principles of that office.

Chapter 2 UNIVERSITY AUTHORITIES

§ 24 Types of university authorities

1. The collegial bodies of the University are: the University Council, Senate, academic discipline councils and the Academic Council of the Areas of Study.
2. The Rector is a single-person authority of the University.
3. The Electoral College is the University's electoral authority.

§ 25 Terms of office of the university authorities

1. The university authorities shall have terms of office.
2. A person cannot hold the post of the Rector for more than two full consecutive terms.
3. A person cannot be a member of the Senate for more than two full consecutive terms. This shall not apply to persons who are the members of the Senate as a result of holding the position of Rector.
4. The same person cannot be member of the University Council for more than two full consecutive terms.

§ 26 Adoption of resolutions by collegial bodies

1. The collegial and electoral bodies shall adopt resolutions by open or secret ballot.
2. The collegial and electoral bodies shall adopt resolutions by majority of valid votes, with at least half of their members present, unless the Act or this Statute provide otherwise.
3. In matters of appointment to positions or mandates, excluding the resolutions of the University Electoral Committee as well as in individual employee cases, the resolutions shall be adopted by secret ballot. Secret ballot shall also be ordered on a motion of at least one member of the collegial body, save for votes on formal matters.

§ 27 University Council

1. The University Council shall be composed of:
 - 1) six persons appointed by the Senate;
 - 2) the chairperson of the student self-governing body of the University of Warsaw.
2. A person who satisfies the conditions specified in §20, section 1 of the Act may be a member of the University Council.
3. The members of the University Council shall be elected from the candidates put forward by the members of the Senate, by a majority of votes cast in the presence of at least half of the statutory number of members. The procedure for nominating candidates to the University Council shall be specified by the Senate by way of a resolution.
4. A member of the University Council may be dismissed before the end of the term of office by way of a resolution of the Senate passed with a two thirds majority of the statutory number of members of the Senate.
5. The University Council shall adopt regulations defining its *modus operandi*.
6. The Chairperson of the University Council shall be a member from outside the University community, elected by the Senate by an absolute majority of votes in the presence of at least half of the statutory number of its members.
7. The meetings of the University Council shall be convened and chaired by its Chairperson.
8. The University Council may invite guests to participate in its meetings.

§ 28 Competences of the University Council

1. The tasks of the University Council include
 - 1) giving opinions on the draft strategy of the University;
 - 2) giving opinions on the draft Statute;
 - 3) monitoring the finances of the University;
 - 4) monitoring the management of the University;
 - 5) indicating candidates for the position of Rector after the Senate has given its opinion;
 - 6) issuing opinions on the report on the implementation of the University strategy.
2. As part of its finance-monitoring role, the University Council:
 - 1) gives its opinion on the substantive and financial schedule;
 - 2) approves the report on the implementation of the substantive and financial schedule;
 - 3) approves the accounts statement.

3. The University Council may express opinions and formulate positions on its own initiative.
4. As part of the tasks described in sections 1, 2 and 3, the University Council shall have the right to obtain information from other University bodies, student and doctoral candidates' self-government bodies and organisations operating at the University, and to request explanations from all members of the University community.
5. The University Council shall submit an annual activity report to the Senate.
6. When performing activities related to the tasks referred to in sections 1, 2 and 3, the members of the University Council shall be guided by the good of the University and shall act accordingly.

§ 29 Rector

1. The Rector shall manage the University's activity, represent the University externally and be the superior of employees, students and doctoral candidates.
2. The Rector shall be entitled to the honorary title of His or Her Magnificence.

§ 30 Candidate for the Rector

1. The Rector shall be a person who:
 - 1) meets the conditions specified in Art. 24 section 1 of the Act;
 - 2) holds at least a *doktor habilitowany* degree (habilitated doctoral degree);
 - 3) is employed at the University as his/her primary place of employment as a professor or a university professor.
2. The condition referred to in section 1 item 3 must be satisfied on the day of the beginning of the term of his/her office.

§ 31 Bodies authorised to nominate candidates for the Rector

The candidates for the Rector shall be put forward by:

- 1) the University Council;
- 2) the Electoral College.

§ 32 University Council's nominates candidates for the position of Rector

1. The University Council shall nominate two candidates, having considered the Senate's opinion about those candidates.
2. The Senate shall give its opinion on each candidacy in a separate resolution adopted by an absolute majority of votes in the presence of at least one half of its statutory membership. The resolution may be preceded by a meeting with the candidates.
3. The procedure for selecting candidates proposed by the University Council shall be specified by the Council regulations referred to in §22, section 2 of the Act, subject to the conditions referred to in § 30, section 1, items 1 and 2.

§ 33 The Electoral College's selection of candidates for the position of Rector

1. The Electoral College selects candidates for the position of Rector through indicative voting, in which every member of the Board may nominate no more than two candidates.
2. Any persons who receive at least 10% of the votes and who satisfy the conditions referred to in § 30, section 1, items 1 and 2 shall become a candidate for the position of Rector.
3. The Senate shall issue an opinion on each of the candidates for the position of Rector as referred to in section 2 above. The provisions of § 32 section 2 shall apply accordingly.

§ 34 List of candidates for the Rector

The list of candidates for the position of Rector selected in accordance with the procedure specified in § 32 and 33 and who satisfy the conditions specified in § 30, section 1, items 1–2 shall be announced by the University Electoral Committee.

§ 35 Election of the Rector

1. The Electoral College shall elect the Rector of the University, from amongst the candidates specified in § 34 above, by an absolute majority of votes cast in the presence of at least half of its statutory composition
2. If none of the candidates receives the required majority, a second round of voting shall be held in which the two candidates who received the most votes in the first round take part. If more than one person with the same number of votes is in second place, all such candidates shall enter the second round.
3. If none of the candidates receives the required majority in the second round of voting, a third round of voting shall be held in which the two candidates who received the most votes in the second round take part. If more than one person with the same number of votes is in second place, all such candidates shall enter the third round.
4. If nobody receives the required majority of votes in the third round, the elections shall be held again, starting with the nomination of candidates.
5. The person chosen to be the Rector is the Rector-elect.

§ 36 Powers of the Rector

1. The Rector shall make decisions in all matters concerning the University, save for those reserved by legal acts or by this Statute as powers of other university authorities.
2. The tasks of the Rector specifically include:
 - 1) drafting and amending the Statute;
 - 2) drafting and amending the University's strategy;
 - 3) submitting reports on the implementation of the University's strategy and presentation of these reports to the Senate;

- 4) the appointment and dismissal of persons from managerial positions at the University and the specification of their duties insofar as they are not specified in the provisions of the Statute;
 - 5) defining and pursuing the HR policy;
 - 6) defining the policy on research and teaching;
 - 7) performing activities required by labour law;
 - 8) launching programmes regarding specific fields of study, levels and profiles;
 - 9) providing University Organisational Regulations;
 - 10) concluding cooperation agreements with foreign bodies, provided that the Senate shall be promptly notified about every concluded agreement;
 - 11) managing the finances of the University;
 - 12) establishing rector's committees and teams;
 - 13) ensuring the observance of the regulations in force at the University;
 - 14) performing other activities as envisaged in legal acts and this Statute.
3. Until such date as the Rector-elect assumes office, [s]he shall perform the activities provided for in § 57 section 1 regarding the consents provided by the student self-government and in § 59 section 7, save that any decisions to appoint persons to a managerial position shall be made by the Rector no earlier than at the time that [s]he assumes office.
 4. In order to perform the activities referred to in sections 1 and 2, and in the situations provided for in the provisions of this Statute, the Rector may issue ordinances, decisions, announcements and other legal acts.
 5. In order to perform the tasks referred to in section 1, item 13, the Rector may suspend or repeal decisions or resolutions passed by the authorities of the University organisational units which infringe legal provisions or the provisions of this Statute or which conflict with the University's strategy.
 6. The appointment of people to managerial positions whose duties include student matters or matters affecting doctoral candidates, require agreement respectively with the student and doctoral candidates' self-governments. If the self-government fails to adopt a position on this matter within 14 days of the date from the date on which the candidacy was presented, this shall be deemed to constitute an expression of consent.
 7. The function of Rector may not be combined with any managerial function at the University, nor may it be undertaken by a person who is the deputy of a person holding a managerial position at the University, or by a head or deputy head of an internal organisational unit of the University as referred to in section 11 item 1 points 1 to 5, or by a member of a collegial body of the University (except for the Senate) or a board member of an organisational unit of the University or a board member of its internal organisational unit.

§ 37 Senate

1. A candidate for the member of the Senate shall be a person who meets the requirements specified in Article 29 section 4 of the Act.
2. The Senate's term of office shall last for four years and commence on the first day of September of the year in which the Rector of the University was elected. The term of office of the members of the Senate referred to in § 38, section 1, item 2c shall be laid

down in the regulations governing, respectively, the student and doctoral candidates self-governments.

§ 38 Composition of the Senate

1. The Senate members include:
 - 1) the Rector as the chairperson;
 - 2) the representatives of:
 - a) professors and university professors;
 - b) other University employees;
 - c) students and doctoral candidates.
2. The number of representatives of professors and university professors shall be determined by the University Electoral Committee (UKW) as the number of faculties increased by the smallest integer number not smaller than one-third of the number of faculties. If the number of faculties is smaller than 15, the number of the representatives of professors and university professors shall be 20.
3. The number of members of the Senate shall be the largest odd number not exceeding the doubled number of representatives of professors and university professors.
4. The number of representatives of other employees of the University, including teachers employed in positions other than those mentioned in section 1 item 2 letter (a) and University employees who are not academics amounts to not fewer than 25% of the composition of the Senate, and the number of employees who are not academics is the smallest integer not less than 5% of the size of the Senate.
5. The number of representatives of students and doctoral candidates shall be the smallest integer not less than 20% of the size of the Senate. The number of student representatives and doctoral candidate representatives shall be determined in proportion to the number of such groups at the University, except that each of these groups shall be represented by at least one representative. The number of these representatives shall be determined by the University Electoral Committee.
6. Meetings of the Senate shall be attended, in an advisory capacity, by the Chancellor, the Bursar, a person representing the library information system, and representatives of the trade unions operating at the University – one from each union.

§ 39 Election of members of the Senate

1. The representatives of the University's employees referred to in § 38, section 1, item 2, letter (a) shall be elected by academics employed in the positions of professor or university professor performing their duties at a given Faculty, separately for each Faculty in the number of one for each Faculty. Elections shall be conducted by a Faculty electoral committee.
2. The remaining representatives of this group shall be elected by the members of the Electoral College who belong to this group from among the candidates indicated in the procedure specified in § 40 section 2.
3. The same person cannot simultaneously be a candidate to be a representative on the basis of sections 1 and 2.

4. The number of representatives referred to in section 1 and 2 shall be determined by the University Electoral Committee for the whole term.
5. The representatives of the University's employees referred to in § 38, section 1, item 2, letter (b) shall be chosen by the members of the Electoral College from that group, separately for academics and non-academic employees.
6. A candidate who obtains an absolute majority of votes in the presence of at least half of those eligible to vote shall be elected as a member of the Senate.
7. If the first or subsequent vote does not fill all the posts for a given group of the University community, the candidates who received the largest number of votes in the previous vote, equal to double the number of vacant seats, shall proceed to the next vote. If the same minimum number of votes for the next ballot is obtained by two or more candidates, then all such persons shall proceed to the next ballot.

§ 40 Nominating candidates as members of the Senate

1. A candidate for a member of the Senate belonging to the group referred to in § 38, section 1, item 2, letter (a), elected in accordance with § 39, section 1, may be nominated by a group of academics belonging to the group of the University community from which the candidate is to be elected and performing their duties in a given Faculty, in the number of at least 10 persons.
2. A candidate for a member of the Senate belonging to a group referred to in § 38 section 1 item 2 letter (a), elected in accordance with § 39 section 2, may be nominated by a group of academics belonging to the group of the University community from which the candidate is to be elected, consisting of at least 10 persons.
3. A candidate for a member of the Senate belonging to the group referred to in § 38 section 1 item 2 letter (b) may be nominated by a group of University employees belonging to the group of the University community from which the candidate is to be elected, in the number of at least 10 persons.
4. Each member of the University community may participate in the nomination of only one candidate for the Senate as referred to in section 1 and one candidate for the Senate membership as referred to in section 2.

§ 41 Registering candidates as members of the Senate

1. The Senate Member Candidate shall be registered by the University Electoral Committee after having confirmed that the submission was made correctly and that the candidate satisfies the formal conditions.
2. The applications of candidates shall be submitted to the University Electoral Committee no later than 45 days prior to the date of the elections.
3. The procedure for submitting candidates to be members of the Senate shall be specified by the University Electoral Committee.

§ 42 Election procedure of representatives of students and doctoral candidates

The procedure for electing the representatives referred to in § 38, section 1, item 2 letter (c) shall be laid down in the student and doctoral candidates' self-government regulations, respectively.

§ 43 Powers of the Senate

1. The tasks of the Senate include:
 - 1) adopting and amending the Statute;
 - 2) adopting and amending the regulations of studies;
 - 3) adopting and amending the regulations of doctoral schools;
 - 4) adopting the University's strategy and approving the report on its implementation;
 - 5) appointing and dismissing members of the University Council;
 - 6) issuing opinions about the candidates for the position of Rector;
 - 7) annual assessments of the functioning of the University – on the basis of the Rector's report;
 - 8) examining, at least once per year, the conditions of studying, the living conditions and health status of students and doctoral candidates and the conditions for the promotion of physical health among students;
 - 9) examining, at least twice during the term of office, the working conditions and activities in the field of preventive healthcare for University staff;
 - 10) formulating recommendations for the University Council, the Rector and other authorities of the University, as well as for people holding managerial positions and collegial bodies regarding their performance of tasks;
 - 11) awarding the title of *doctor honoris causa*;
 - 12) establishing the conditions, procedure and timing of the start and end of recruitment to studies;
 - 13) establishing the principles of recruitment to doctoral schools;
 - 14) establishing first cycle and second cycle study programmes;
 - 15) establishing teaching programmes in doctoral schools;
 - 16) specifying the methods for confirming the results of learning;
 - 17) performing other activities provided for by law and by the Statute;
 - 18) formulating recommendations for the Rector on the minimum requirements that academics appointed to academic councils of the academic disciplines by the Rector should satisfy on the basis of criteria prepared by these councils.
2. In order to establish programmes of study in the first and second cycle studies and doctoral schools, it is required to consult the respective student and doctoral candidates' self-government bodies. The student and doctoral candidates' self-governing bodies shall present an opinion within 14 days. After this deadline, the requirement for consultation shall be deemed to have been fulfilled.

§ 44 The right of the Senate and Senate committees to information

The Senate and Senate committees shall have the right to obtain information from the university authorities, organs of student and doctoral candidates' self-governments and

organisations operating at the University, and also to request explanations from members of the University community.

§ 45 Procedure of convening meetings and adopting resolutions of the Senate

1. Meetings of the Senate shall be convened on the Rector's own initiative or on a motion of at least one fifth of the total number of the Senate's statutory members.
2. The procedure for convening meetings and the mode of operation of the Senate shall be set out in the Regulations of the Senate, which form Annex II hereto.
3. The Senate shall adopt resolutions upon a motion of the Rector, a Senate committee or a group of at least five Senate members.

§ 46 Senate committees

1. The Senate shall establish standing committees for the duration of its term of office. In order to fulfil specific tasks, the Senate may also establish ad hoc committees.
2. In a resolution to establish a committee, the Senate shall define the committee's scope of activity.
3. The Senate shall elect members of committees by an absolute majority of votes from among its members and the candidates nominated by the members of the Senate, the councils of organisational units, the student and doctoral candidates' self-governments.
4. The Senate shall elect the committee chairperson among the members of the Senate by an absolute majority of votes.
5. Meetings of the Senate committees shall be attended, in an advisory capacity, by representatives of trade unions operating at the University, one from each union.

§ 47 Academic councils of the academic disciplines

The academic council of an academic discipline, hereinafter referred to as the "Council" is an authority of the University within the meaning of §17, section 2 and §28, section 4 of the Act.

§ 48 Establishing academic councils of the academic disciplines

1. A council shall be created in academic discipline(s) in respect of which the University is entitled to award academic degrees.
2. The list of academic disciplines mentioned in section 1 above shall be announced by the Rector.
3. The council shall be created by the Rector, having considered the Senate's opinion, at the Rector's own initiative or at the request of at least 12 academics fulfilling the requirements specified in § 50 sections 1 and 2.
4. The Rector may join an academic discipline to an existing council in the procedure specified in section 3.

§ 49 Competences of academic councils of academic disciplines

The council's tasks include:

- 1) awarding the degrees of *doktor* (doctor) and *doktor habilitowany* (habilitated doctor)
- 2) setting the criteria for assessing the academic achievements of academics;
- 3) setting the criteria to be satisfied by academics appointed to the council by the Rector;
- 4) electing members of the teaching council referred to in § 69 section 4;
- 5) appointing council representatives to the membership of the competition committees;
- 6) conducting validation proceedings within the meaning of §328 of the Act;
- 7) performing other tasks specified in the Statute or by provisions of law or as required by the Rector, Senate or University Council;
- 8) coordinating activities relating to preparing the review of the University's academic activities within a given academic discipline;
- 9) providing the Senate, at least every two years, with an assessment of the level of research in a given academic discipline at the University, as compared to international standards.

§ 50 Term of office of the academic councils of academic disciplines

The term of office of the council lasts for four years and starts on the first day of January of the year after the year in which the Rector was elected.

§ 51 Members of the academic councils of academic disciplines

1. Any person who fulfils the conditions set forth in §20 section 1 item 1 and who is employed at the University as their primary workplace and has at least a doctoral degree may be a member of the council.
2. A person may be a member of a specific council if, apart from the conditions specified in section 1, [s]he indicates that [s]he belongs to a given academic discipline in the declaration referred to in §265, section 5 of the Act.
3. In the event that more than one academic disciplines are specified in the declaration referred to in section 2 above, belonging to a given academic discipline should be understood as belonging to the academic discipline in which the academic has assigned a higher value expressed as a percentage in the declaration or, if the academic assigns the same value to two academic disciplines in the declaration, to which one of them is chosen by the academic.

§ 52 Number of members of academic councils of academic disciplines

1. The number of council members shall be between 25 and 50.
2. The number of members of a council shall be determined by the Rector. In the event that an academic discipline is represented at the University by less than 35 academics, upon consulting the Senate the Rector may appoint an academic council of such an academic discipline provided that this discipline receives the category A+ in the parametric appraisal.

§ 53 Membership of the academic councils of academic disciplines

1. The council shall be composed of:
 - 1) academics, who satisfy the requirements referred to in § 49, item 3, who shall be appointed by the Rector – whose number shall not be higher than 1/3 of the members of the council;
 - 2) academics elected in elections – of a number corresponding to the number of places to be filled after the appointments referred to in item 1 and after the indication referred to in section 2.
2. A representative of the doctoral candidates specified in accordance with the provisions of the regulation of the association of doctoral candidates shall be a member of the council. The provisions of § 51 shall not apply.
3. The members of the council referred to in section 1 item 2 shall be elected in the groups of:
 - 1) academics holding the title of *profesor* (professor) or *doktor habilitowany* degree (habilitated doctoral degree) – comprising 70% of the members of the council referred to in section 1, item 2.
 - 2) other academics – as 30% of the members of the council as specified in section 1 item 2.
4. All academics from the given group who satisfy the condition referred to in § 51, sections 2 and 3 take part in the elections of the members referred to in section 3.

§ 54 Mode of operation of the academic councils of academic disciplines

1. The chairperson and the deputy chairperson of the council shall be chosen from among themselves by the members of the council at the first meeting of the given term of office called by the Rector and chaired by the Rector or a person authorised by the Rector until the chairperson is elected.
2. The chairperson of the council shall convene and chair the council meetings.
3. The council shall adopt resolutions by a majority of votes cast in the presence of at least half of its statutory number of members. Only people holding the position of professor, university professor or holding a *doktor habilitowany* degree (habilitated doctoral degree) may take part in voting on the matters referred to in §28, section 4 of the Act.
4. In the cases referred to in §28, section 4 of the Act, the council may appoint a committee to perform activities in proceedings to award a doctorate degree, whereby the council awards the degree. Committees may be appointed for the term of office of the council or for the purpose of handling specific proceedings on the award of a doctoral degree.
5. The procedure for appointing the committee referred to in section 4 and the scope of its activities shall be determined by the Senate.
6. The members of the committee referred to in section 4 may be academics holding the position of professor or university professor or holding a *doktor habilitowany* (a habilitated doctoral degree).

§ 55 Academic Council of the Areas of Study

1. The Rector may establish an Academic Council of the Areas of Study comprising representatives of all academic councils of academic disciplines, established at the University.
2. The Academic Council of the Areas of Study is the governing authority of the University within the meaning of §17, section 2 and §28, section 4 of the Act.
3. The Academic Council the Areas of Study may take up activities as arises from §185, section 3 of the Act.
4. The manner of appointment and the number of representatives referred to in section 1 shall be determined by the Senate.
5. A representative of doctoral candidates specified in accordance with the provisions of the regulation of the docotoral candidates' self-government shall be a member of the Academic Council of the Areas of Study. The provisions of § 50 shall not apply.
6. The provisions of § 50 and § 54 shall apply accordingly to the Academic Council of the Areas of Study

Chapter III MANAGERIAL FUNCTIONS AND COLLEGIAL BODIES AT THE UNIVERSITY

§ 56 Types of managerial functions and collegial bodies

1. The persons holding managerial positions at the University are:
 - 1) the Vice-Rectors;
 - 2) heads of the organisational units of the University referred to in § 11 section 1 items 1 to 4;
 - 3) the deputy Deans for student affairs and the directors of teaching in the case of organisational units of the University referred to in § 11 section 1, items 1 and 4, if such units organise and provide teaching and learning for students;
 - 4) the Chancellor – the head of the whole of the University's administration;
 - 5) the bursar – the chancellor's deputy and the University's chief accountant.
2. The following are collegial bodies at the University:
 - 1) the university teaching and learning council;
 - 2) Faculty councils;
 - 3) teaching and learning councils;
 - 4) councils of other organisational units of the University.
3. The regulations referred to in § 12 section 4 may provide for establishing an internal council of an organisational unit.
4. As for the performance of managerial functions referred to in section 1 item 1, 2 and 3, paragraph 25 section 1 and 2 shall apply accordingly.
5. As for collegial bodies referred to in section 2, paragraph 25 section 1 shall apply accordingly.

§ 57 Vice-Rectors

1. The Vice-Rectors shall be appointed by the Rector subject to § 36 section 6.

2. The position of a Vice-Rector may be held by person fulfilling the conditions specified in §32, section 2 of the Act, and employed at the University as the their primary place of employment as a professor or university professor or a *doktor habilitowany* degree (habilitated doctoral degree).
3. The term of office of a Vice-Rector is four years and starts on the first of September of the year of election of the Rector.
4. The Rector has authority to dismiss the Vice-Rector during his term of office.
5. In the case of the expiry of the function of Vice-Rector due to their resignation, dismissal, death or termination of employment, the Rector may appoint a new Vice-Rector for the period up to the end of the term of office.
6. The activities of the Vice-Rector shall be specified by the Rector by way of an ordinance

§ 58 The University Teaching and Learning Council

1. The University Teaching and Learning Council shall be responsible for coordinating and monitoring strategic activities pertaining to teaching and learning as well as monitoring of the implementation of the current policy of teaching and learning, admissions and organisation of studies at the University.
2. The University Teaching and Learning Council, in particular, prepares the draft teaching and learning strategy for the Rector and pays attention to the consistency of the didactic offering and the internal openness of the University.
3. The University Teaching and Learning Council performs advisory and consultative tasks for the University's authorities making decisions on teaching and learning, in particular, on establishing programmes of studies and specifying their timeframes, as well as on monitoring the performance of educational tasks by the University's didactic units pursuant to § 58 section 2.
4. The University Teaching and Learning Council may perform its tasks with the help of the area-of-study groups. The composition of these teams and the manner of appointing the members shall be specified in the regulations referred to in section 8.
5. The University Teaching and Learning Council passes resolutions and performs other activities specified in the Rules of Study at the University of Warsaw and in other regulations in force at the University.
6. The membership of the University Teaching and Learning Council comprises 20 persons
 - 1) The Vice-Rector in charge of teaching and learning, as the chairperson;
 - 2) six people nominated by the Rector;
 - 3) six people nominated by the student self-government;
 - 4) six people nominated by the Senate;
 - 5) a representative of the doctoral candidates' self-government.
7. The term of office of the University Teaching and Learning Council shall be four years and shall commence on 1 October in the year in which the Rector was elected. The provisions of § 37 section 2 shall apply accordingly to the term of office of the persons referred to in section 6 items 3 and 5.
8. The Regulations of the University Teaching and Learning Council specify the mode of operation.

§ 59 Dean

1. The head of a Faculty is the Dean.
2. The Dean shall be appointed by the Rector upon the motion of the electoral college of the Faculty.
3. The composition of the electoral college of a Faculty and the procedure for its appointment shall be laid down in the regulations of the Faculty, provided that:
 - 1) academics employed as professors or university professors or holding or a habilitated doctoral degree (*doktor habilitowany*) shall not be less than three fifths of the membership of the electoral college;
 - 2) if Doctoral candidates undertake research at the Faculty, the participation of the representatives of doctoral candidates shall be obligatory;
 - 3) if a Faculty organises and provides teaching and learning, the participation of student representatives shall amount to at least 10% of the total number of members of the electoral college;
 - 4) non-academics shall make up no more than 5% of the total number of members of the college, but the group shall be represented by at least one representative.
4. A candidate for the Dean shall be designated by the Faculty electoral college by an absolute majority of votes cast in the presence of more than half of the statutory membership of the Faculty electoral college from among those who:
 - 1) fulfil the requirements referred to in §32, section 2 of the Act and are employed at the University as their place of primary employment in the position of professor or university professor or holding ora *doktor habilitowany* degree (a habilitated doctoral degree);
 - 2) received at least 10% of votes in an earlier indicative voting;
 - 3) have given their consent to performing the functions of the Dean.
5. If none of the candidates obtains the required majority, a second and, if necessary, subsequent rounds of voting shall be held in which the two candidates who obtained the highest number of votes in the previous round shall participate. If there is more than one person with the same number of votes in the second ballot, all of these persons shall enter the following ballot.
6. The indicative voting referred to in section 4 item 2 shall be conducted no later than two weeks before the election of the candidate referred to in section 4. In the indicative voting each member of the electoral college may submit a maximum of two candidatures.
7. If the Rector, pursuant to § 36 section 3, does not accept a candidate for the dean indicated as specified in section 4, [s]he may, within two weeks, apply to the Faculty electoral college with a justified motion to appoint another candidate as Dean.
8. The Faculty electoral college may, within two weeks, uphold the nominated candidate by a majority of three fifths of the statutory membership of the electoral college.
9. In case of a failure to uphold the candidacy pursuant to section 8, the Faculty electoral college shall appoint another candidate for the office of Dean. The provisions of sections 4 to 6 shall apply accordingly.
10. In the event that a candidate is not indicated in the manner specified in sections 4-6 and in the event that a candidate is not indicated in the manner specified in sections 8 and 9, the Rector shall appoint a dean on his or her own initiative.

11. The term of office of the Dean shall be four years and shall begin on the first day of September of the year in which the Rector was elected.
12. The Rector may dismiss the Dean before the expiry of the term of office referred to in section 11, at the motion of the Faculty council adopted by a majority of two thirds of the votes cast, in the presence of more than half of its statutory membership. In the event that the Faculty council fails to decide on the dismissal of the Dean within 60 days of the date of the submission of the motion by the Rector this shall be deemed to constitute the absence of any objections.
13. If the function of Dean ceases due to resignation, dismissal, death or cessation of employment, the Rector shall appoint a new Dean for the period until the end of the term of office. The provisions of section 2 and sections 4-10 shall apply accordingly.

§ 60 Powers of the Dean

1. The Dean shall:
 - 1) manage the activities of the Faculty;
 - 2) pursue the University's strategy in the Faculty and, in pursuance of this goal, prepare development plans for the Faculty;
 - 3) represent the Faculty;
 - 4) cooperate with the heads of teaching and learning units and the academic councils of the academic disciplines as well as the Academic Council of Study Areas;
 - 5) be responsible for the quality of the academic research conducted at the Faculty;
 - 6) implement the Faculty's personnel policy and, after consulting the Faculty council, submit to the Rector applications for employment as Faculty academics and to announce, after consulting the Faculty council, competitions for the positions of academics, pursuant to § 126;
 - 7) ensure that the resources and infrastructure of the Faculty required for teaching are managed properly;
 - 8) provide conditions for proper organisation and implementation of the teaching and learning process;
 - 9) handle the financial managerial function of the Faculty on the basis of a power of attorney;
 - 10) submit a report on the Faculty's activities and present it to the Faculty council and the Rector;
 - 11) be the head of the Faculty employees;
 - 12) monitor the appropriate performance by academics of their research and teaching duties;
 - 13) take care of the development of research staff and teaching staff;
 - 14) call and chair Faculty council meetings;
 - 15) determine the range of duties of deputy Deans if the unit's regulations allow for their appointment – subject to § 64;
 - 16) appoint the heads of the Faculty organisational units in the manner specified in the regulations of the Faculty;
 - 17) perform other activities specified by the Rector and in the Faculty's regulations.
2. In the case of an internal organisational unit at the Faculty where at least 30 professors, university professors and academics or holding a *doktor habilitowany* degree (habilitated doctoral degree) perform their duties, the head of that unit performs the

activities referred to in section 1, items 5, 6, 7, 12 and 13 if they apply to people performing their duties at that unit or conducting research activities at that unit, if this is provided for by the Faculty regulations.

3. The following shall apply accordingly to the heads of internal units performing the activities referred to in section 2, § 25 section 1 and § 25 section 2.

§ 61 Faculty council

1. The Faculty council is composed of:
 - 1) the Dean as the chairperson, subject to section 7;
 - 2) deputy Dean for student affairs, if the Faculty organises and delivers teaching, and other deputy Deans if the Faculty's regulations provide for such a function;
 - 3) the representatives of:
 - a) professors, university professors and the holders of a *doktor habilitowany* degree (a habilitated doctoral degree), accounting for no less than 60% of the composition of the Faculty council,
 - b) other academics accounting for no less than 10% of the size of the Faculty council,
 - c) non-academic employees, accounting for no less than 5% of the size of the Faculty council.
2. The Faculty regulations may provide for the participation of representatives of students and doctoral candidates in the Faculty council.
3. If doctoral candidates conduct their research at the Faculty, the participation of representatives of doctoral candidates shall be obligatory.
4. If a Faculty organises and provides teaching, the participation of student representatives shall amount to at least 10% of the size of the Faculty council.
5. The procedure for electing the representatives referred to in section 1 item 3 and their number shall be specified in the regulations of the Faculty. The provisions of § 42 shall apply accordingly to the representatives specified in section 2.
6. The regulations of a Faculty may provide that the Faculty council may include all professors, university professors and persons holding a *doktor habilitowany* degree (a habilitated doctoral degree), pursuant to § 61 section 7. In such a case, the number of representatives referred to in section 1 items 3b and 3c and in section 2 shall be determined for the entire term by the Faculty electoral committee in the proportions specified in section 1 item 3 subject to provisions of sections 3 and 4 as well as the Faculty regulations.
7. In the cases referred to in § 62, section 1, items 9 and 10, the function of the chairperson of the Faculty council shall be held by the oldest member of the Faculty council from the group specified in section 1, item 3, letter (a).
8. Meetings of the Faculty council shall be attended in an advisory capacity by representatives of the Faculty's trade union structures and by persons invited by the Dean.

§ 62 Powers of the Faculty council

1. The Faculty council shall:

- 1) submit opinions on the regulations of the Faculty and amendments thereto;
 - 2) monitor the activities relating to the development of research staff and teaching staff;
 - 3) monitor the organisation of research at the Faculty;
 - 4) issue opinions on the Faculty's development plan pursuant to § 60 section 1 item 2;
 - 5) provide an opinion on the Dean's report;
 - 6) provide an opinion on applications to employ an academic;
 - 7) provide an opinion on applications to prepare a competition;
 - 8) provide an opinion on the candidacies to managerial positions at the Faculty;
 - 9) appraise the Dean's performance of his duties at least once a year;
 - 10) decide whether to approach the Rector with a request to dismiss the Dean;
 - 11) perform other activities provided for in the Faculty's regulations and in other rules in force at the University;
 - 12) adopt a position on the matters submitted by the Rector, a Dean, the heads or academic councils of the internal units, committees or groups of at least 1/5 of the total number of members of the Faculty council – especially as regards matters related to teaching activities organised and performed at the Faculty;
 - 13) undertake an initiative to create the units or organisational structures referred to in § 13 section 4.
2. A motion to dismiss the Dean may not be voted on during the same meeting at which it was submitted.
 3. Paragraph 26 shall apply accordingly to the operating procedure of the Faculty council and the manner in which it adopts resolutions.

§ 63 Councils of the Faculty's internal units

1. The Faculty's regulations may provide for the existence of councils of the Faculty's internal units. In such a case, the membership and tasks of such a council shall be specified in the Faculty regulations.
2. In the case of an organisational unit at the Faculty where at least 30 professors, university professors and academics holding or a *doktor habilitowany* degree (a habilitated doctoral degree) perform their duties on a full-time basis, the council of that unit may perform the activities referred to in § 62, section 1, items 6-7 if these opinions apply to people performing their duties at that unit insofar as this is provided for by the Faculty regulations.

§ 64 Deputy Dean for student affairs

1. If the Faculty organises and provides teaching and learning in a programme or programmes of studies, the Rector shall appoint a deputy Dean for student affairs.
2. The candidate for the deputy Dean for student affairs shall be presented by the Dean of the Faculty. If the Rector does not accept the proposed candidate, the Dean shall appoint another candidate for the position of the deputy Dean for student affairs. The Rector may appoint a deputy Dean for student affairs from among two candidates proposed by the Dean.

3. For the purpose of the appointment of the deputy Dean for student affairs, the consent of the competent student self-government is required.
4. Failure by the student self-government to adopt a position within 14 days of the date on which the candidate is presented to the self-government shall be deemed to constitute an expression of the self-government's consent.
5. The deputy Dean for student affairs may be a person who, in addition to fulfilling the conditions referred to in Article 32, section 2 of the Act, has at least a doctoral degree and is employed at the University as their primary place of employment.
6. The term of office of the deputy Dean for student affairs shall be four years and shall begin on the first day of October of the year in which the Rector is elected.
7. The Rector may dismiss the deputy Dean for student affairs prior to the expiry of the term of office referred to in section 6 on the Rector's own initiative or on the Dean's initiative, having consulted with the teaching and learning councils operating at the Faculty or at the request of the teaching and learning council adopted by a majority of two thirds of its statutory membership and based on an opinion of other teaching and learning councils that operate at the Faculty. The dismissal shall require an opinion of the competent students' self-government. Failure by the students' self-government to adopt a position within 14 days of the date of the submission of the dismissal application shall be deemed to constitute an expression of consent.
8. Failure by the teaching and learning council to express an opinion on the dismissal of the deputy Dean for student affairs within 60 days of the date of submission of the application shall be deemed to constitute fulfilment of the condition referred to in section 7.
9. In the event that the function of the deputy Dean for student affairs ceases due to the resignation, dismissal, death or termination of employment, the Rector shall appoint a new deputy Dean for student affairs. The provisions of sections 2 to 5 shall apply accordingly.

§ 65 College director

1. A college director is the head of a college.
2. The college director shall be employed by the Rector in consultation with the student governing body and after obtaining the opinions of the Deans of the leading academic disciplines within which the subjects of study are organised in the given college.
3. In the event that the student self-government does not adopt a position within 14 days from the date on which the candidate was presented to the student self-government, this shall be deemed to constitute an expression of consent.
4. In the event that the Deans fail to present their opinions within 14 days from the date on which the candidacy was presented, this shall be deemed to constitute fulfilment of the condition to obtain an opinion.
5. The college director may be a person who, in addition to satisfying the conditions referred to in §32 section 2 of the Act, shall have at least a doctoral degree and shall be employed at the University as their primary place of employment.
6. The term of office of the college director is four years and starts on the first day of October of the year in which the Rector was elected.
7. The Rector may dismiss a college director prior to the end of the term of office referred to in section 6 after obtaining the opinions of the teaching and learning councils

operating at the given college or at the request of the teaching and learning council passed with a two thirds majority of its statutory membership and after an opinion is obtained by the remaining teaching and learning councils operating at the given college. The dismissal shall require an opinion of the competent students' self-government. Failure by the students' self-government to adopt a position within 14 days of the date of submission of the application to dismiss shall be deemed to constitute an expression of consent.

8. The failure of the teaching and learning council to express an opinion on the dismissal of a college director within 60 days of the date of presenting the motion shall be considered to be fulfilment of the condition referred to in section 7.
9. In the event of the expiry of the function of director due to resignation, dismissal, death or termination of employment, the Rector may appoint a new college director for the period up to the end of the term of office. The provisions of sections 2-5 shall apply accordingly.

§ 66 Director of teaching and learning

1. If a university-wide organisational unit organises and provides teaching and learning in a programme or programmes of studies, the Rector shall appoint a director of teaching and learning.
2. The candidate for the director of teaching and learning shall be presented by the head of a university-wide organisational unit. If the Rector does not accept the proposed candidate, the head of the unit shall propose an alternative candidate for the position of director of teaching and learning. The Rector may appoint the director of teaching and learning from among two candidates proposed by the head of the unit.
3. For the purpose of appointing the director of teaching and learning, the consent of the competent student self-government shall be required.
4. Failure by the student self-government to adopt a position within 14 days from the date of submitting the candidate to the self-government shall be deemed to consider consent.
5. The director of teaching and learning may be a person who, in addition to fulfilling the conditions referred to in Section 32, subsection 2, of the Act, has at least a doctoral degree and is employed at the University as their primary place of employment.
6. The term of office of the director of teaching and learning shall be four years and shall begin on the first day of October of the year in which the Rector was elected.
7. The Rector may dismiss the director of teaching and learning before the expiry of the term of office referred to in section 6, on his or her own initiative or the initiative of the head of the unit, following a consultation with teaching and learning councils operating at the university-wide organisational unit or at the request of the teaching and learning council adopted by a majority of two thirds of its statutory membership and subject to an opinion of other teaching and learning council that operate at that unit. The dismissal shall require an opinion of the competent students' self-government. The failure by the students' self-government to take up a position within 14 days of the date of submission of the application for dismissal shall be deemed to constitute an expression of consent.
8. Failure of the teaching and learning council to express an opinion on the dismissal of the director of teaching and learning within 60 days of the date of submitting the application shall be deemed to be constitute fulfilment of the condition referred to in section 7.

9. In the event of termination of the function of the director of teaching and learning due to their resignation, dismissal, death or termination of employment, the Rector shall appoint a new director of teaching and learning. The provisions of sections 2-5 shall apply accordingly.

§ 67 Powers of the deputy Dean for student affairs, head of a college and director of teaching and learning

1. The deputy Dean for student affairs in the case in which the Faculty organises and provides teaching, the director of the college in the case referred to in § 16 and the director of teaching and learning in the case in which a university-wide organisational unit organises and provides teaching, shall:
 - 1) pursue the University's strategy regarding teaching and learning;
 - 2) approach the Rector with a motion to establish a teaching and learning council;
 - 3) perform the activities specified for the head of the teaching and learning unit in the Rules of Study at the University of Warsaw and in other regulations in force at the University;
 - 4) ensure that the didactic offer of the unit is consistent;
 - 5) give due regards to the quality of teaching and learning and the selection of teachers conducting classes;
 - 6) ensure, in cooperation with the heads of organisational units and the heads of didactic units of the University, that academics enhance their teaching skills;
 - 7) coordinate the work on preparing the programme of studies organised by the unit;
 - 8) exercise substantive supervision over the postgraduate studies and the programmes organised by the unit;
 - 9) cooperate with Deans and heads of University's organisational units, in particular in respect of ensuring the infrastructure indispensable for teaching and learning purposes;
 - 10) supervise the quality of students' administrative services;
 - 11) perform other tasks defined by Rector or resulting from regulations in force at the University.
2. The college director may, by agreement with the competent Dean, entrust a specific Faculty with the administrative services of the college, including the administrative services of students.

§ 68 Teaching and learning council

1. Teaching and learning councils appropriate for a field or fields of study shall be established within the organisational unit of the University that organises teaching and learning. One teaching and learning council shall be assigned to each field of study.
2. In accordance with recommendations of the Senate and resolutions of the University Council for Teaching and Learning, a teaching and learning council designs and supervises the process of teaching and learning in a field or fields of study; in particular, it carries out the tasks specified in the Rules of Study.
3. The Rector, at the request of the head of the teaching and learning unit, shall specify the fields to which the council is appropriate and the number of its members.

§ 69 Composition and rules of operation of teaching and learning councils

1. The teaching and learning council shall be composed of:
 - 1) academics employed in teaching and teaching/research positions,
 - 2) representatives of doctoral candidates, associated with a major academic discipline in relevant fields of study,
 - 3) representatives of students of relevant fields of study, in a total number of at least 25% of the council members, however, not less than one student of each of such field of study.
2. Not more than half of members of the teaching and learning council referred to in section 4 item 1 may be members of a discipline-related academic council at the same time.
3. When teaching and learning in a field of study or fields of study are organised and provided by a Faculty, academics shall be elected to join the teaching and learning council by the Faculty council.
4. In cases other than those referred to in section 3, academics shall be elected to the teaching and learning council by the academic councils of academic disciplines appropriate for the major academic disciplines for a given field of study.
5. In the case referred to in §53 section 8 of the Act, a teaching and learning council may include representatives of all academic disciplines within which a relevant field of study is offered.
6. The teaching and learning council shall select a chairperson from among its members subject to section 9.
7. Rules of operation of teaching and learning councils shall be determined by the University Council for Teaching and Learning by way of a resolution.
8. The term of office of the teaching and learning council shall be four years and shall begin on the first day of January of the year following the election of the Rector.
9. If only one teaching and learning council is established at the didactic unit, the teaching and learning council shall be chaired by the head of the didactic unit.

§ 70 Director and teaching and learning council of the college of Individual Inter-Area Studies

1. The Director of the College of Individual Inter-Area Studies shall be appointed by Rector in agreement with the student self-government, following consultation with the University Council for Teaching and Learning.
2. The provisions of § 64 sections 5-9 shall apply accordingly to the director of a college of individual inter-area studies.
3. The composition of the teaching and learning council of the college of individual inter-area studies and the scope of its tasks shall be determined in the regulations of the college, provided that at least 20% of the teaching and learning council members are student representatives.

§ 71 Director of doctoral school

1. A doctoral school shall be managed by the director of a doctoral school.
2. The director of a doctoral school shall be appointed by the Rector in consultation with the relevant body of the doctoral candidates' self-government from among candidates selected in a competition. Failure by the relevant doctoral candidates' self-government authority to adopt a position within 30 days of the date of the nomination of the candidate shall be deemed to constitute an expression of consent.
3. A candidate for the position of head of a doctoral school must satisfy the conditions referred to in Article 32, section 2 of the Act and holding a *doktor habilitowany* degree (a habilitated doctoral degree) or the title of *profesor*. The requirement to hold a *doktor habilitowany* degree (a habilitated doctoral degree) or the title of *profesor* does not apply to persons with outstanding academic achievements who conduct research abroad.
4. The term of office of the head of a doctoral schools shall be four years and shall begin on first day of January of the year following the year in which the Rector was elected.
5. The Rector may dismiss the head of a doctoral school before the end of the term of office referred to in section 4 after consultation with the doctoral school council or at the request of the doctoral school council adopted by a two-thirds majority of its statutory membership. An appeal shall require an opinion of the relevant doctoral candidates' self-government body.
6. Failure to express an opinion as referred to in section 5 within 30 days from the date of submitting the application to appeal shall be deemed to constitute an expression of consent.
7. The Rector shall appoint a new head of a doctoral school for the remainder of the term of office if the functioning of the head of a doctoral school ceases due to resignation, dismissal, death or cessation of employment. The provisions of sections 2 and 3 shall apply accordingly.

§ 72 Doctoral school council

1. A doctoral school shall have a doctoral school council.
2. The term of office of a doctoral school council shall be four years. It shall commence on the first day of January of the year following the year in which the Rector was elected.
3. The members of the doctoral school council shall be appointed by the Rector upon consultation with the relevant academic councils of academic disciplines and the relevant doctoral candidates' self-government body.
4. Failure to express the opinions referred to in section 3 within 30 days of the date of submitting the candidates shall be deemed to constitute an expression of consent.
5. The doctoral school council shall include representatives of all academic disciplines or areas of study represented at that school and two representatives of doctoral candidates designated by the relevant doctoral candidates' self-government body.

§ 73 Appointment and dismissal of persons in other managerial positions

1. Persons in managerial positions in the organisational units of the University referred to in §19 shall be appointed and dismissed by the Rector, in accordance with the rules determined in their respective regulations.

2. Persons in managerial positions within the organisational units of the University referred to in §20 shall be appointed in accordance with the rules specified in their foundational agreements.

PART III THE FEDERATION

§ 74 Establishing a federation

1. The University may establish a federation within the meaning of §165 of the Act, hereinafter referred to as the “Federation”, together with other state higher education institutions, research institutes, institutes of the Polish Academy of Sciences, or international institutes.
2. The Rector may carry out consultations with other state higher education institutions, research institutes, institutes of the Polish Academy of Sciences, or international institutes, hereinafter referred to as “participating units,” in respect of establishing the federation.
3. After obtaining a positive opinion of the Senate and the University Council, the Rector may enter into a preliminary agreement with a participating unit or units in respect of establishing the federation, under which a draft of the first Statute of the federation will be prepared.
4. Establishing a doctoral school in the federation requires a separate agreement with the federation and participating units, having previously obtained the opinion of the Senate.

PART IV RULES OF ELECTING AND DISMISSING UNIVERSITY AUTHORITIES – OTHER BODIES AT THE UNIVERSITY

Chapter 1 GENERAL RULES

§ 75 Scope of application

The provisions of this chapter shall apply accordingly to the election and dismissal of:

- 1) the Rector;
- 2) the members of the Senate;
- 3) the University Council;
- 4) the members of the academic councils of disciplines;
- 5) the members of the Academic Councils of the Areas of Study;
- 6) the members of the Electoral College;
- 7) the members of the University Electoral Committee and other electoral committees;
- 8) the members of another collegial body;
- 9) recommendations of candidates for the position of a Dean.

§76 Exercise of electoral rights

1. The member of the University community group shall exercise electoral rights in a particular election only in one organisational unit and exclusively in one University community group.
2. The prohibition of combining positions or mandates, as set out in the Act and the Statute, shall not limit the right to be elected for the position or mandate to which such prohibition applies.
3. The unit wherein a doctoral candidate studies shall mean the doctoral school.
4. The unit wherein a student studies shall mean the organisational unit of the University which organises the relevant study programme.

§ 77 Terms of election

1. Unless special provisions or regulations provide otherwise, an election shall be deemed to have been made if one candidate receives an absolute majority of the votes cast.
2. In the case of the bodies referred to in § 75 items 1-5, more than half of those eligible to vote must take part in the voting.

§ 78 Term of office

1. The term of office of the University bodies shall be four years, subject to section 2, and, unless the Statute provides otherwise, it shall begin on the first day of September of the election year and end on the thirty first day of August of the year when the term of office expires.
2. The term of office of the University collegial and electoral bodies shall terminate no sooner than on the day of electing the members of a given body for a new term.
3. The provisions of sections 1 and 2 concerning the term of office and the dates of beginning and expiry of the term of office shall not apply to representatives of students and doctoral candidates. The term of office of these representatives and the dates of the beginning and expiry of the term of office shall be specified in the regulations of the student and doctoral candidates' self-governments, respectively.

§ 79 Principle of prorogation of collegial and electoral bodies

1. The term of office of collegial bodies and electoral body shall start, subject to the dates stated in § 78, no sooner than upon allocation of at least two thirds of the total number of mandates specified in the Statute.
2. In the period between the expiry of their term of office, specified in § 78, and in advance of the election of competent bodies of the new term, the collegial and electoral bodies shall carry out their statutory tasks only in respect of urgent matters.

§ 80 Expiry of the mandate

1. The mandate of a single-person authority and the mandate in a collegial or electoral body shall cease in the event of:
 - 1) death;
 - 2) resignation;
 - 3) annulment of the election;
 - 4) dismissal;
 - 5) cessation of membership in a given academic group, as specified in §29 of the Act, if the member obtained the mandate as a representative of that academic group;
 - 6) taking up the position which under this Statute or the Act shall not be combined with the mandate held;
 - 7) loss of the right to be elected;
 - 8) validation of the decision about deprivation of civic rights, electoral rights or mandatory imprisonment;
 - 9) imposition of the disciplinary penalty referred to in §276 section 1 items 5-8 of the Act.
2. If the mandate of the Rector expires, the mandates of the Vice-Rectors shall also expire, with the proviso that they shall perform their functions until the day of electing a new Rector, and the activities falling within the competence of the Rector in such a situation shall be performed by the oldest Vice-Rector by age. The new Rector shall be elected for the remainder of the term of office of the Rector whose term of office has expired.
3. The members of the University Electoral committee and other electoral committees, members of collegial bodies and persons performing managerial functions, shall be subject to the appropriate provisions of section 1.

§ 81 Expiry of mandate and membership

The expiry of the mandate of a single-person authority or the mandate in a collegial or electoral body, as well as membership of a collegial unit, shall be declared by:

- 1) the chairperson of the Electoral College – for the Rector;
- 2) the University Electoral Committee – in the cases referred to in § 75 items 1-6, in the case of the mandate of the member of an electoral committees and in the case when the competent body cannot be identified on the grounds of the relevant provisions or regulations;
- 3) the Senate – in the case of the mandate of a member the University Electoral Committee;
- 4) a Dean – in the case of a Faculty council member;
- 5) the head of an organisational unit – in case of the member of the council of this organisational unit if the council member has been elected.

§ 82 By-elections

1. If the expiry of the mandate of a single-person authority or mandate in a collegial or electoral body is declared, the relevant electoral committee shall forthwith order and

hold a by-election. The by-election shall be held no later than three months after the day when the expiry of the mandate was declared, subject to § 91.

2. By-elections to a collegial or electoral body shall not be ordered if less than six months remain until the end of this collegial body's term of office, unless fewer than two thirds of the total number of members of a given collegial or electoral body would remain as a result of the expiry of mandates.
3. Provisions on elections shall apply accordingly to by-elections. The term of office of persons elected in by-elections shall end upon the lapse of the terms of office of those persons whose mandate expired.
4. The membership of collegial bodies shall be subject to provisions of sections 1-3.

§ 83 Changes in the percentage share of academic groups

In the event of changes in the percentage membership of a particular University community group in a collegial or electoral body, which affect the ratios set out in the Act or in the Statute, § 82 shall apply accordingly.

§ 84 Dismissal from an elected position or revocation of a mandate in a collegial body

1. Revoking the mandate of a member of a collegial body shall be done in accordance with the rules and procedure defined for, respectively, the member's election or appointment, unless the Act or the Statute provide otherwise.
2. A motion to revoke the mandate of an elected member of a collegial body may be initiated by at least 20% of the total number of members of the body or members of the University community group entitled to elect the same.
3. The motion referred to in section 2, shall be submitted to the chairperson of the electoral committee competent to hold the election.
4. The rules of student and doctoral candidates' self-government shall apply accordingly to revoking the mandates of representatives of students and doctoral candidates.
5. The rules regarding the revocation of mandates in single-person authorities shall be laid down in the Electoral Regulations, which constitutes Annex 3 to this Statute.

§ 85 Electoral regulations

The detailed procedure for the election and dismissal of the university authorities shall be set out in the Electoral Regulations of the University of Warsaw, which constitutes Annex 3 to this Statute.

Chapter 2 UNIVERSITY ELECTORAL COMMITTEE AND OTHER ELECTORAL COMMITTEES

§ 86 Electoral committees

1. The following committees shall be appointed for the purpose of holding elections:
 - 1) the University Electoral Committee (UKW);
 - 2) constituency electoral committees;
 - 3) Faculty electoral committees;
 - 4) electoral committees established to hold elections among students and doctoral candidates.
2. The procedure for the election of electoral committees established to conduct elections among voters from the groups of students and doctoral candidates shall be set out in the regulations of the student and doctoral candidates' self-governments, respectively.

§ 87 Date of UKW election

1. The Senate shall elect UKW members by no later than the end of November of the year preceding the election year.
2. The term of office of the UKW shall start on the day of its establishment and last until the newly elected UKW is established.

§ 88 Composition of the UKW

The UKW shall consist of 11 members, including:

- 1) eight persons representing the groups of the University community referred to in § 2 items 1-3;
- 2) one doctoral candidate;
- 3) two members of the student body.

§ 89 Rules of nominating candidates for UKW members

1. The UKW members referred to in § 88 section 1 shall be chosen from candidates nominated by the members of the Senate or Faculty councils. The candidates for UKW members should be the employees of the University as their primary place of employment.
2. The UKW members representing the groups of students and doctoral candidates shall be chosen by the Senate from candidates nominated by, respectively, the student or doctoral candidates' self-government – two for each mandate granted to a given University community group.
3. The candidates for UKW members shall be nominated by no later than the fifth day of October of the year preceding the election year.

§ 90 Election of UKW members

The UKW members shall be elected by an absolute majority of votes.

§ 91 By-elections to the UKW

1. If the mandate of a UKW member expires, the Senate shall hold a by-election no later than within two months of the day on which the expiry of the mandate was confirmed.
2. In respect of the by-elections referred to section 1, paragraph 89 shall apply accordingly.

§ 92 Prohibition against the holding of a UKW mandate jointly with others

1. The mandate of a UKW member may not be held concurrently by a person who holds the position of a single-person authority of the University, or a managerial position, nor by a person who holds the mandate of an elected member of a collegial or electoral body of the University.
2. From the day on which a person agreed to run for a position or mandate referred to in section 1 until the election day, their membership in the UKW shall be suspended. A person whose membership has been suspended shall not participate in the works of the UKW.
3. On the day of election to the position or mandate, or of the nomination to a managerial position referred to in section 1, the mandate of a UKW member shall cease.

§ 93 First meeting of the UKW

1. The first meeting of the UKW shall be convened by the Rector no later than within two weeks of its election by the Senate.
2. The Rector shall chair the first meeting of the UKW.
3. At its inaugural meeting, the UKW shall elect the chairperson and deputy chairperson of the UKW from among its members, by secret ballot and with an absolute majority of votes cast in the presence of at least the half of its members.

§ 94 Chairperson of the UKW

1. The UKW chairperson shall convene and chair the meetings of the UKW and also represent it externally.
2. The UKW chairperson shall also perform other activities falling within their competence, as provided for in the Act and the Statute.

§ 95 Powers of the UKW

1. The powers of the UKW shall include:
 - 1) organising the election activities specified in the Statute;
 - 2) supervising the election activities conducted at the University;
 - 3) exercising supervision over the remaining electoral committees;
 - 4) determining the schedule of election activities;

- 5) determining electoral constituencies and the number of electors elected in them by individual University community groups;
 - 6) appointing members of the constituency electoral committees;
 - 7) repealing resolutions and decisions of electoral committees which are inconsistent with the Act or the Statute;
 - 8) registering candidates and publishing lists of candidates for the post of Rector;
 - 9) organising meetings to present candidates for the Rector and determining the principles according to which they shall be conducted and managed;
 - 10) declaring the validity of the election of: the Rector, the University Council, a member of the Senate and a member of the Electoral College, members of academic councils of academic disciplines and of the field-related academic council, members of collegial bodies, candidates for the position of Dean;
 - 11) resolving doubts concerning matters related to the course of elections;
 - 12) adopting resolutions on the interpretation of electoral regulations, which shall be binding on other bodies;
 - 13) defining standard forms, reports, voting ballots, and other documents connected with election activities;
 - 14) performing other activities specified in the provisions.
2. In the event of reasonable doubts as to the regularity of a Faculty electoral committee, the UKW may dissolve or suspend this Faculty electoral committee by a majority of three fifths of the total number of its members. In this situation, the activities falling within the competence of the Faculty electoral committee shall be carried out by the UKW.
 3. The provision of section 2 shall apply accordingly to constituency electoral committees.

§ 96 Forms of activity of the UKW

1. The UKW shall exercise its powers by adopting resolutions at meetings.
2. The UKW shall adopt resolutions by a majority of votes cast in the presence of at least the half of its statutory number of members.
3. The UKW may adopt resolutions on matters of lesser importance by a procedure other than that defined in section 1 (especially by way of electronic communication), upon a motion initiated by its chairperson.

§ 97 Faculty electoral committees

1. In order to conduct elections at a Faculty, the Faculty council shall appoint a Faculty electoral committee.
2. The Faculty council shall appoint the electoral committee no later than by the end of December of the year preceding the election year.
3. The Faculty electoral committee shall consist of a minimum of four and a maximum of eight members, elected from different groups of the University community within this unit.
4. The provisions of § 92-94 and § 96 shall apply accordingly to Faculty electoral committees and their members, with the proviso that the powers of the Rector, as defined in these provisions, shall be exercised by the Dean.

§ 98 Powers of Faculty electoral committees

The powers of the Faculty electoral committee shall include:

- 1) organising electoral activities carried out at the Faculty if the University Electoral Committee entrusts such duties to a Faculty electoral committee, and organising electoral activities concerning an academic council of academic disciplines;
- 2) determining the detailed timetable of election activities at the Faculty, taking into account the timetable of election activities set by the UKW;
- 3) preparing reports on election activities and submitting them to the UKW;
- 4) organising election meetings to elect candidates for members of the Senate and the Electoral College from among academics;
- 5) organising election electoral meetings to elect the members of the Senate referred to in § 39 section 1, provided that the UKW entrusts the departmental electoral committee with this task;
- 6) organising the procedure for recommending candidates for the position of Dean, specified in §59;
- 7) performing other tasks entrusted to it by the University Electoral Committee.

§ 99 Constituency electoral committee

With the exception of § 97, the provisions concerning the Faculty electoral committees shall apply to the constituency electoral committee accordingly.

Chapter 3 ELECTORAL COLLEGE

§ 100 Composition of the Electoral College

The Electoral College shall consist of representatives of the University community groups, elected at faculties and in constituencies, hereinafter referred to as the “electors”.

§ 101 Election of electors

1. Each group of the University community shall elect at least one elector, both at the Faculty and in the constituency.
2. Only members of a given group of the University community shall participate in the vote to elect the electors of this group of the University community.

§ 102 Procedure for electing student and doctoral candidate electors

The procedure for electing the electors representing members of the University community referred to in § 2 items 2 and 3, shall be set out in the regulations of the students' self-government and the regulations of the doctoral candidates' self-government, respectively.

§ 103 Regulations of the Electoral College

The principles and operations of the Electoral College shall be set out in its Regulations adopted by the UKW.

PART V EMPLOYEES OF THE UNIVERSITY

§ 104 Employees employed at the University

The University employs academics and non-academics staff (University staff).

§ 105 Academics

1. Academics are employed among the following groups of employees: research/teaching academics; research academics; and academic teachers.
2. Academics defined as research/teaching academics are employed in the following positions:
 - 1) professor;
 - 2) university professor;
 - 3) visiting professor;
 - 4) assistant professor;
 - 5) senior assistant lecturer;
 - 6) assistant lecturer.
3. Academics defined as research academics shall be employed in the following positions:
 - 1) professor;
 - 2) university professor;
 - 3) visiting professor;
 - 4) assistant professor;
 - 5) visiting researcher;
 - 6) senior assistant lecturer;
 - 7) assistant lecturer.
4. Academics defined as academic teachers shall be employed in the following positions:
 - 1) professor;
 - 2) university professor;
 - 3) visiting lecturer;
 - 4) assistant professor;
 - 5) senior assistant lecturer;
 - 6) assistant lecturer;

- 7) lector;
- 8) instructor.

§ 106 Employees other than academics.

1. The groups of positions of non-academics shall be described by the organisational regulations of the University.
2. Positions, including managerial positions and minimum qualification requirements for employees who are not academics, shall be determined in the remuneration regulations or in the organisational regulations of the University, unless otherwise stipulated.

§ 107 Employment by way of a competition

1. Academics shall be employed after conducting an open competition, as a result of renewing the employment contract in the same position, internal promotion or by transfer to a position in another group of University employees.
2. An academic is first employed at the University on a permanent basis or for a fixed term exceeding three months, on a basis greater than a half-time basis, following an open competition.
3. The employment of assistant lecturers in a teaching group, and assistant professors and university professors in the group of research/teaching academics and research staff, takes place following an open competition.
4. The competition referred to in sections 2 and 3 shall not be held in the case of employing academics:
 - 1) seeking employment at a university under a contract with the Łukasiewicz Centre, the Łukasiewicz Network Institute or a foreign academic institution;
 - 2) who are beneficiaries of a campaign, programme or competition of the Polish National Agency for Academic Exchange, the National Centre for Research and Development, National Science Centre or an international competition for a research project;
 - 3) for the duration of a research or teaching project financed by:
 - a) EU funds,
 - b) another grant awarding body.
5. Rehiring for the same position shall be possible without a competition.
6. In justified cases, the Rector may waive the requirement of a competition referred to in section 3.
7. An academic is also employed after a competition if they have previously been employed at the University only in accordance with the rules determined in section 4 or in the position in respect of which no competition is required for the employment.
8. The Rector may decide to organise a competition in cases other than those referred to in sections 2 and 3, subject to section 4.
9. The internal promotion procedure for employing an academic in another position shall be initiated by the Rector on their initiative or at the request of the head of the University's organisational unit where no competition shall be required for employment in the new position.

10. The provisions of section 9 apply accordingly to re-employment in the same position and to transfers to the position in another group of University employees, also in the case referred to in section 6.
11. By way of an ordinance, the Rector will determine the applicable rules for the internal promotion procedure, re-employment in the same position and transfers to a position in another group of University employees.

§ 108 Appointment of non-academics

The position of employees who are not academics shall be filled by transfer or internal promotion from among University employees, or by external recruitment.

§ 109 The basis for employment of academics

The employment relationship with an academic shall be established on the basis of a contract of employment for a fixed-term or for an indefinite period.

§ 110 Basis for employment with employees who are not academics

The employment relationship with a person who is not an academic shall be established on the basis of a contract of employment for a trial period or a contract of employment for a fixed-term or for an indefinite period.

§ 111 Time limits in respect of employment

1. The positions of visiting professor, visiting researcher, visiting lecturer, and assistant lecturer in the group of research/teaching academics, and academic teachers shall be granted pursuant to fixed-term employment contracts.
2. The total duration of education at a doctoral school and employment as an assistant lecturer in a group of research and academic teachers may not exceed six years.

§ 112 Rules of employment of University employees

The Rector may define the rules of employment of teachers by ordinance, including the kinds and duration of employment contracts as well as the forms of establishing an employment relationship, with a view to ensuring high quality teaching and research.

§ 113 Employment and termination

A University employee shall be employed and dismissed by the Rector at the Rector's initiative or at the request of the head of University's organisational unit in which the University employee performs their duties.

§ 114 Organisational unit in which the employee performs his/her duties

1. An academic employed at the University shall carry out their duties at the University organisational unit indicated in their employment contract.
2. The Rector may entrust an academic with the performance of duties in a university organisational unit other than that specified in the contract of employment. Classes organised by another unit that organises teaching shall not be deemed to constitute the performance of tasks in another organisational unit of the University.
3. Entrusting the tasks referred to in section 2 shall require the consent of the employee, unless a provision of the Act stipulates otherwise.
4. In justified cases, the specification of the organisational unit referred to in subparagraph 1 may be waived.
5. The Rector may entrust an academic, with their consent, with tasks performed at another higher education institution or at an institution with which the University has a cooperation-agreement.

§ 115 Employment terms and conditions in the position of a professor

1. A person may be employed as a professor if they have been awarded the title of *profesor*.
2. An academic shall be employed in the position of professor from the first day of the month following the month in which the employee presented the documents confirming that they have been conferred the title of professor.
3. A person who is not a University employee may be employed in the position of professor only after having obtained a positive opinion from the Senate.
4. The academic record, experience and achievements of the person referred to in section 3 shall be reviewed by at least two reviewers holding the title of professor, including at least one from outside the University. The requirement to hold the title of professor does not apply to reviewers who have a remarkable academic record and who are employed at higher education institutions or foreign institutions.
5. The procedure for appointing the reviewers referred to in section 4 shall be determined by the Rector.

§ 116 Status of full professor

1. The status full professor may be granted to an employee who:
 - 1) is employed at the University in the position of a professor;
 - 2) has an outstanding academic, teaching and organisational record;
 - 3) has received a positive opinion from the Senate.
2. The procedure for granting the status of full professor will be determined by the Rector, by way of an ordinance.

§ 117 Employment terms and conditions in the position of university professor

1. The position of a university professor in a group of research and teaching or research staff may be held by a person who:
 - 1) holds at least a doctoral degree;
 - 2) has significant academic record in an academic discipline, demonstrating academic autonomy;
 - 3) has international experience;
 - 4) has experience in managing research projects;
 - 5) has significant teaching achievements;
 - 6) has participated in the education of academics;
 - 7) has significant organisational achievements;
 - 8) has received a positive opinion from the Senate.
2. The requirements referred to in section 1 items 5 and 6 do not apply to persons employed as university professors in a group of research and teaching academics.
3. The academic record, experience and achievements referred to in section 1 items 2-6 shall be reviewed by at least two reviewers, including at least one from outside the University.
4. The procedure for appointing the reviewers referred to in section 3 shall be determined by the Rector.
5. The position of a university professor in a group of teaching staff may be held by a person who:
 - 1) holds at least a doctoral degree;
 - 2) has a significant academic record;
 - 3) has outstanding achievements in teaching, the popularisation of academia and organisational activity;
 - 4) has achievements in initiating and directing teaching or organisational undertakings;
 - 5) has held a teaching job at an institution of higher education for a period not shorter than fifteen years;
 - 6) has received a positive opinion from the Senate.

§ 118 Employment terms and conditions in the position of visiting professor

The position of a visiting professor may be held by a person who is not an employee of the University and who has outstanding academic or professional achievements.

§ 119 Conditions of employment of assistant professor

1. The position of an assistant professor in a group of research and teaching and research staff may be held by a person who:
 - 1) holds at least a doctoral degree;
 - 2) has significant academic achievements;
 - 3) has presented a plan for further academic activity;
 - 4) has experience in teaching;
 - 5) has international experience.
2. The requirement referred to in section 1 item 4 does not apply to the employment of an academic in a position in the group of academics.

3. The position of an assistant professor in a group of teaching staff may be occupied by a person who has:
 - 1) at least a doctoral degree;
 - 2) experience involving independent teaching of classes of at least five years;
 - 3) considerable teaching skills, confirmed in particular by the results of student surveys or awards and prizes for teaching activities.

§ 120 Employment terms and conditions in the position of visiting researcher

The position of visiting researcher may be filled by a person who is not an employee of the University and who has a significant academic or professional record.

§ 121 Employment terms and conditions in the position of visiting lecturer

The position of visiting lecturer may be filled by a person who is not an employee of the University and who has a significant teaching or professional record.

§ 122 Employment terms and conditions in the position of senior assistant lecturer

1. A person who holds a doctoral degree may be employed as senior assistant lecturer in the group of research/teaching academics and teachers.
2. The position of a senior assistant lecturer in a group of teaching staff may be occupied by a person who has:
 - 1) at least a doctoral degree; and
 - 2) qualifications necessary to teach classes,
or
 - 1) the professional title of *magister*, *magister inżynier*, or equivalent;
 - 2) experience involving the independent teaching of classes for at least five years;
 - 3) considerable teaching skills, confirmed by the results of student surveys or awards and prizes for teaching activities.

§ 123 Employment terms and conditions of assistant lecturers, lectors and instructors

1. Persons who hold the professional title of *magister*, *magister inżynier*, or equivalent title, and qualifications necessary to teach classes may be employed in the positions of assistant lecturer, lector and instructor.
2. The requirement of qualifications necessary to teach classes does not apply to assistant lecturers in a group of academics.

§ 124 Employment terms and conditions for research programmes or projects

In the case of employment as part of an externally-funded research programme or project, the requirements set out in the Statute apply, unless the programme or the project stipulates otherwise.

§ 125 Rules of creating posts

The Rector may issue a regulation to determine the rules for creating research and teaching positions, research positions and teaching positions in organisational units of the University.

§ 126 Competition for the position of an academic

1. A competition for the position of an academic shall be announced by the Rector or the head of the organisational unit with the consent of the Rector.
2. The announcement of the competition shall specify the requirements for candidates, a list of documents to be submitted, the deadline for submission and the date on which the competition will be adjudicated.
3. The competition shall be formally announced when a notice of its terms is made available to the public in the manner specified in the Act.
4. The composition of the competition committee, the course of its appointment and the rules of the competition shall be determined by the Rector by way of an ordinance.
5. At least one member of the committee shall be designated by the relevant academic council of the academic discipline or the Area of Study Scientific Council.
6. The competition committee and its chairperson shall be appointed by the Rector subject to section 7.
7. In competitions announced by the heads of organisational units of the University, the competition committee and its chairperson shall be appointed by the head of an organisational unit of the University after consulting the relevant council of the organisational unit of the University, provided that a council has been established in a relevant organisational unit of the University.
8. Information about the results of a competition, together with the justification, shall be made available to the public in the manner provided for by the Act.

§ 127 Periodic review of academics

1. With the exception of the Rector, academics shall be subject to periodic review, in particular in respect of the performance of the duties as referred to in §115 of the Act and their compliance with regulations on copyright and associated rights, and on industrial property rights.
2. The periodic review result may be either positive or negative.
3. The periodic review shall be carried out at least once every four years or at the Rector's request, subject to section 14 below.
4. In the event of absence from work arising from maternity leave, leave on terms equivalent to maternity leave, paternity leave, parental leave, childcare leave or health leave, or due to military service or alternative service, the time limit for the periodic review shall be extended by the length of such absence.
5. The criteria for periodic review of particular groups of employees and types of positions, as well as the procedure and body entrusted to carry out the periodic review, shall be determined by the Rector after obtaining the opinion of the Senate, trade unions, the student and doctoral candidates' self-government, and taking into account the criteria

determined pursuant to §49 item 2. The opinion shall be given within a period determined in the request for the opinion, and the period may not be shorter than 30 days. If no opinion has been issued before the time limit expires, this requirement to is deemed to have been met.

6. Students and doctoral candidates shall carry out a review of academics with regard to the fulfilment of their teaching duties at least once per year.
7. The rules for the review referred to in section 6 shall be laid down by the Rector following consultation with the University Council for Teaching and Learning, the relevant body of the student self-government and the doctoral candidates' self-government.
8. The periodic review shall take into account the assessment referred to in section 6.
9. The review criteria may not refer to an obligation to obtain a doctoral degree or a *doktor habilitowany* degree (a habilitated doctoral degree) or the title of *profesor*.
10. The criteria shall be presented to the relevant academic before the commencement of the period to be reviewed.
11. The review of academic achievements may depend upon the opinions of academic councils of academic disciplines in which an employee has submitted the declaration referred to in Article 343, section 7 of the Act.
12. The review of teaching achievements may be dependent upon the opinion of at least one teaching council competent for the field of study in which the University staff member performs their teaching duties.
13. A negative periodic review may be appealed against to the Rector.
14. In the case of a negative review, a subsequent periodic review shall be carried out not earlier than 12 months after the date on which the previous review was completed.
15. A negative periodic review may result in the academic's employment being termination by notice, pursuant to §123 section 1 item 1 of the Act.
16. A second consecutive negative periodic review shall result in the academic's employment being termination by notice, pursuant to §123 section 2 of the Act.

§ 128 Employees other than academics

1. Employees who are not academics shall be subject to review by their immediate superior, particularly in respect of the performance of the duties entrusted to them. Detailed rules of review may be determined by the Rector by way of an ordinance.
2. The employees referred to in §132 section 1 shall also be subject to review in respect of their teaching activity, whereas the employees referred to in §133 – also in respect of their research activity.

§ 129 Conflict of interests

1. University employees shall avoid situations that create a conflict of obligations between the University and external bodies, and between their personal interests (including material interests) and the interests of the University.
2. The Senate shall determine situations that may give rise to a conflict of interest or a conflict of obligations and the procedures for preventing their occurrence and the consequences thereof.

§ 130 University Disciplinary Committee

1. The University Disciplinary Committee shall be chosen by the Senate from among academics proposed by councils of organisational units of the University referred to in §11 section 1 items 1 and 4 or by members of the Senate, consisting of 10 to 20 persons, for the term of office of the Senate, and from among the representatives of students and doctoral candidates submitted by the appropriate student and doctoral candidates' self-government in the number of two persons by each self-government for the term of office defined in § 78 section 3.
2. A person holding a function of a University body or in a managerial position at the University may be a member of a disciplinary council after the lapse of four years from the date on which their position was terminated.
3. At the first meeting convened by the Rector, the disciplinary committee shall elect its chairperson and deputy chairperson by means of secret ballot.
4. The chairperson of the committee shall designate the formation of the adjudication panel and its chairperson on a case-by-case basis.
5. The chairperson of the adjudicating panel shall be an academic holding an academic degree or a degree in art not lower than the degree held by the accused person, and if the accused holds the title of *professor*, the chairperson shall be an academic holding the title of *profesor*. The composition of the adjudicating panel cannot include any person who has a legal or factual relationship with the accused such that it may raise justified doubts as to their impartiality or in relation to their case.
6. The University Disciplinary Committee adjudicates in a panel consisting of at least three members.

§ 131 Employment termination date

If the Act provides for the termination of an academic's employment at the end of the semester, the end of semester shall mean 31 March or 30 September, respectively.

§ 132 Entrustment of teaching activities

1. An employee who is not an academic and who has the competence and experience to properly teach students, in particular those who are employed in the group of academic and technical, engineering and technical, and library employees, may be entrusted, as part of their duties, with classroom teaching.
2. In justified cases, classroom teaching may be entrusted to persons who are not employees of the University.
3. The Rector shall issue a regulation to define the rules of employment on the basis of civil law contracts, indicating in particular the conditions to be met by persons entrusted with the teaching of programmes, and taking into account the human resources and financial situation, as well as the teaching needs of the University and individual organisational units of the University.

§ 133 Statement on the represented academic discipline

Employees who are not academics and who, as part of their employment duties, carry out academic activities within the meaning of §4 of the Act, in consultation with the head of an organisational unit of the University and the relevant academic council of academic discipline, shall provide the Rector with a statement on the represented academic discipline and the statement referred to in §265 section 5 of the Act.

§ 134 Retired Professors

1. A person who was employed at the University as a professor, associate professor or full professor and who has retired and thus is no longer a University employee shall be entitled to the status of *professor emeritus*.
2. The rights of *professores emeriti* will be determined by the Rector by way of an ordinance.
3. The head of an organisational unit of the University may grant additional rights to *professores emeriti*.

§ 135 Professor, researcher or lecturer affiliated to the University of Warsaw

1. The Rector may, at the Rector's own initiative, or at the request of the head of an organisational unit of the University, grant for a fixed period of time the status of professor, researcher or lecturer affiliated at the University of Warsaw to a person who is not an employee of the University and who participates in academic research or classes at the University.
2. A professor, researcher or lecturer affiliated with the University of Warsaw may, to the extent specified by the Rector, conduct academic/academic research, participate in the teaching of academic programmes to the extent specified by the Rector and use the resources of the University in the manner specified by the Rector.

§ 136 Employment Regulations

1. The rules for determining the scope of responsibilities of academics for particular groups of staff and types of positions, the types of teaching assignments covered by the scope of these responsibilities, including the teaching load and other duties for particular positions, and the rules for calculating teaching hours shall be laid down in employment regulations.
2. The employment regulations shall specify:
 - 1) the rules for determining the scope of responsibilities of academics for particular groups of staff and types of positions, the types of teaching activities covered by the scope of these responsibilities, including the teaching load and other duties for particular positions, and the rules for calculating teaching hours;
 - 2) rules for teaching classes outside the University;

- 3) detailed rules and procedures for granting holiday leaves and the holidays referred to in §130 of the Act (paid sick leave) and §131 section 1 of the Act (paid health leave).

§ 137 Rector's awards

The Rector may grant awards to University employees for their professional achievements.

§ 138 Cooperation with trade unions

University authorities shall cooperate with the trade unions operating at the University to the extent resulting from the Labour Code, the Trade Unions Act of 23 May 1991 (Journal of Laws, 2019, No. 79, item 263, as amended) and from other provisions of law.

PART VI STUDIES, STUDENTS AND DOCTORAL CANDIDATES

§ 139 Types and place of education at the University

1. The University:
 - 1) provides teaching in the form of studies,
 - 2) provides teaching of doctoral candidates,
 - 3) provides teaching in the form of non-degree post-graduate studies and in other forms of education.
2. Teaching and learning in the form of studies takes place in the University's organisational units, hereinafter referred to as "teaching and learning units," that, based a decision by the Rector, organise studies in a specific field, with a specific level and profile.
3. The teaching of doctoral candidates takes place at doctoral schools.

§ 140 Reference to regulations

The organisation and programme of studies and the rights and duties of students, doctoral candidates and participants of non-degree postgraduate studies shall be defined, respectively, in the Rules of Study, rules of doctoral studies, and rules of non-degree postgraduate studies.

§ 141 Principle of internal openness of the University

1. Students and doctoral candidates of the University shall have Access to all academic classes and teaching resources offered at the University.

2. The conditions of compliance with section 1 above shall be laid down in the Rules of Study and the rules of doctoral studies.

§ 142 Teaching and learning quality assurance system

1. The University operates a quality assurance system.
2. The system includes:
 - 1) University Council for Teaching and Learning;
 - 2) teaching and learning councils;
 - 3) teams working for the quality of teaching and learning, established by the Rector.
3. Having obtained the opinion of the University Council for Teaching and Learning, the Rector shall determine the rules of formation, composition, mode of appointment and the scope and forms of operation of the teams referred to in section 2 item 3.

§ 143 Procedure for launching studies

1. Studies in a specific field, with a defined level and profile shall be created and transformed by Rector at his/her own initiative or at the request of the University Council for Teaching and Learning, a teaching and learning council or a group of at least 15 academics employed at the University as their principal place of employment.
2. In order for the Rector to establish a new field of study, the Senate must adopt the programme of studies after obtaining a positive opinion of the University Council for Teaching and Learning.
3. When creating a field of study, the Rector shall establish the teaching and learning unit that organises education in a relevant field of study.
4. The Rector may decide to terminate a programme of study at the request of the deputy Dean for student affairs, the director of a college, the director of teaching and learning, the University Council for Teaching and Learning or on the Rector's own initiative.

§ 144 Amendments to the programme of studies

1. The Senate may adopt amendments to a programme of studies at the request of the relevant teaching and learning council after the opinion on the amendments have been given by the relevant students' self-government authority and the University Council for Teaching and Learning.
2. The relevant students' self-government authority presents the opinion referred to in section 1 within 14 days of having received the request for the opinion. After this period has expired, the requirement for an opinion to be given by the students' self-government authority is deemed to have been complied with.

§ 145 Procedure for creation of a programme of study

The rector shall specify the detailed procedure to be followed for establishing a new field of study or for amending a programme of existing studies.

§ 146 Enrolment

1. The Senate shall adopt conditions and procedures for the admission of students to individual fields of study, individual inter-area studies and doctoral schools.
2. Enrolment to a doctoral school shall be done by way of a competition according to the terms and conditions specified in a resolution of the Senate. A draft resolution shall be prepared by the Rector in consultation with the heads of relevant doctoral schools, academic councils of academic disciplines and the relevant doctoral candidates' self-government body.
3. Failure to provide the opinions referred to in section 2 within 30 days of the date of submitting the draft shall be understood as constituting an expression of consent.

§ 147 Admission and oath

1. Admission for studies takes place upon entry into the register of students. A person enrolled for studies acquires student rights upon taking the oath.
2. Upon matriculation, students take the following oath: "I solemnly swear that I will continually strive to acquire knowledge and to develop my person, to respect academic laws and customs and in all my actions to show consideration for the dignity and honour expected of a student of the University of Warsaw".
3. The provision of section 2 shall apply accordingly to persons admitted to a doctoral school.

§ 148 Regulations of the student and doctoral candidates' self-governments

1. Regulations of the students' self-government of the University, defining its organisation and mode of operation and the manner of appointing representatives of the students' self-government to an authority of the University, shall be adopted by a legislative body of the students' self-government.
2. Regulations of the students' self-government enter into force when the Rector determines that the regulations are compatible with the Act and the Statute. The Rector shall adopt a decision on this matter within 30 days of having received the regulations. The Rector may consult the Senate prior to making the decision.
3. The provisions of sections 1 and 2 shall apply to the regulations of the doctoral candidates' self-government.

§ 149 The university organisations of students and doctoral candidates

1. A university students' organisation shall be an organisation composed of at least five students, operating under the care of an academic, in accordance with the regulations of the organisation.
2. The Rector shall keep a register of university student organisations.

3. The university student organisations shall submit annual reports on their activity, including information on the use of received funds.
4. The Rector shall issue an ordinance in order to specify the manner for keeping the register and the terms of the registration procedure, in particular the principles of appointing the patrons of students' academic interest groups, the list of documents collected in the register and the scope and filing procedure of the report referred to in section 3.
5. By way of an ordinance, the Rector shall determine the rules for allocating funds for the performance of tasks undertaken by university student organisations.
6. A university student organisation shall, without delay, submit to the Rector the deeds adopted by the organisation, at the latest within 14 days following their adoption.
7. The provisions of sections 1 to 6 apply accordingly to university doctoral candidate organisations.
8. The regulations of the organisations referred to in sections 1 and 7 may provide for the participation of doctoral candidates in a university student organisation or for the participation of students in a university doctoral candidate organisation.

§ 150 Disciplinary committees and disciplinary spokesperson for student and doctoral candidates' affairs

1. The disciplinary committee for student and doctoral candidate affairs shall consist of 35 members, comprising twenty academics, ten students and five doctoral candidates.
2. The disciplinary appeals committee for student and doctoral candidate affairs shall consist of 18 members, comprising ten academics, five students and three doctoral candidates.
3. The members of the committees referred to in sections 1 and 2 shall be elected by the Senate from among the academics nominated by the Faculty councils and members of the Senate, among the students nominated by the legislative body of the students' self-government, and among the doctoral candidates nominated by the legislative body of the doctoral candidates' self-government.
4. The term of office of the disciplinary committee for student and doctoral candidates' affairs and the disciplinary appeals committee for students and doctoral candidates shall be equivalent to the term of office of the university authorities and shall start on the first day of January of the year following the election of university authorities, with the proviso that the term of office of students and doctoral candidates shall be one year.
5. At their inaugural meeting convened by the Rector, the committees referred to in sections 1 and 2 shall elect their chairpersons from the members who are academics, and deputy chairpersons from all members.
6. The disciplinary spokespersons for student and doctoral candidates' affairs shall be appointed by the Rector for a four-year term of office starting on first day of January of the year following the year when the term of the Rector commenced, following consultation with the relevant bodies of the students' self-government and the doctoral candidates' self-government for the term of office of the University authorities.
7. The adjudication panel of the disciplinary committee for students' and doctoral candidates' affairs shall consist of three members.

§ 151 University Scholarship Fund

1. The University may establish its own fund for awarding scholarships for academic achievement for students, as well as research scholarships for employees and doctoral candidates comprising funds other than those provided for in Article 365 of the Act.
2. The rules for awarding the scholarships referred to in section 1 for students and doctoral candidates shall be laid down in consultation with the relevant students' self-government body or the relevant doctoral candidates' self-government body.

PART VII UNIVERSITY MANAGEMENT AND ADMINISTRATION

Chapter 1 MANAGEMENT AND ASSETS OF THE UNIVERSITY

§ 152 Assets of the University

The University's assets include property and other ownership rights.

§ 153 Performance of legal acts

1. The Rector shall have the authority to enter into any legal transactions or agreements on behalf of the University.
2. The Rector may grant a power of attorney to perform the acts in law referred to in section 1 above.

§ 154 Responsibility for the use of property

1. The head of an organisational unit shall be responsible for the appropriate use and security of assets utilised by the unit.
2. Detailed rules on property and fixed assets management will be determined by the Rector by way of an ordinance

§ 155 Management of University finances

1. Within the limits of its resources, the University shall conduct independent financial management on the basis of an annual substantive and financial schedule.
2. The material and financial plan shall be approved by the Rector once the University Council has provided its opinion thereupon.
3. The University Council shall give its opinion on the material and financial plan within 30 days following the date of its submission by the Rector to the University Council.
4. Until the approval of the material and financial plan, the University shall operate on a provisional basis.

5. The detailed rules of financial management by the organisational units of the University shall be set by the Rector.
6. By the thirty first day of May of the year following the end of the accounting period, the Rector shall submit to the University Council:
 - 1) a report on the implementation of the material and financial plan;
 - 2) the financial statements audited by an audit company.
7. The University Council shall adopt resolutions concerning the approval of these reports by the thirtieth day of June at the latest.

§ 156 Economic activity of the University

1. The University may conduct business activities in the form of construction, trade, publishing, manufacturing and service activities.
2. The University may conduct business activities to the extent and for the purpose of performing its tasks, as specified in the Act and the Statute.
3. The University may conduct business activities through financially-independent university organisational units or in another form of business organisation provided for by law, in particular through a company.
4. The university organisational units referred to in section 3 shall be established, changed and abolished by the Rector following consultation with the Senate, on the Rector's own initiative or on a motion by the head of another basic university organisational unit, or by the Chancellor.
5. The detailed rules on the organisation and operation of the organisational units referred to in section 3, including the appointment and dismissal of their heads, shall be defined in the regulations of these units adopted by the Rector.

Chapter 2 ADMINISTRATION

§ 157 Structure of the University administration

The organisational system of the University administration, the principles and scope of operation of its units, including the principles of subordination of their employees and the scope of duties of the unit heads shall be determined by the Regulations of University Organisation pursuant to § 12 section 1.

§ 158 Employment of the Chancellor and Bursar

1. The Chancellor shall be appointed and dismissed by the Rector after consulting the Senate.
2. The candidate for the position of Chancellor shall be selected by way of a competition. The terms and procedure of the competition and the composition of the competition committee shall be defined by the Rector.

3. The Chancellor shall be accountable to the Rector for his/her activities.
4. The Rector appoints and dismisses the deputies of the Chancellor at the request of the Chancellor or on the Rector's own initiative.
5. The provisions of sections 1-2 shall apply accordingly to the appointment of the Bursar.
6. The duties of the Chancellor and the deputies of the Chancellor shall be determined in the Organisational Regulations of the University referred to in §157.

PART VIII REGULATIONS ON ORGANISATION OF ASSEMBLIES

§ 159 Organisation of assemblies

1. Employees, students and doctoral candidates of the University have the right to organise assemblies on the premises of the University according to the rules set out in §52 of the Act and in the provisions of this paragraph.
2. A meeting organised on the University grounds or in a University building may be attended, with the consent of the Rector, by persons from outside the University community who have been invited by the organiser.
3. The following shall not be considered to amount to an assembly:
 - 1) meetings of employees, students and doctoral candidates on matters of teaching, research or organisation held by the organisational units of the University;
 - 2) meetings held by the trade unions operating at the University;
 - 3) statutory meetings of the student and the doctoral candidates' self-government;
 - 4) meetings of authorities of the students' organisations referred to in §111 of the Act;
 - 5) meetings of authorities of associations intended only for students or for students, doctoral candidates and employees of the University.
4. A request for permission to hold an assembly or a notification of the intention to organise an assembly should state the following:
 - 1) first name, surname and full address of the person or persons organising the meeting and contact details enabling the direct communication with these persons;
 - 2) the purpose and range of the assembly;
 - 3) specification of the place, date, time as well as the agenda of the assembly;
 - 4) specification of technical measures to be used;
 - 5) rules for the maintenance of law and order, with an indication of the persons responsible.
5. The Rector may grant a conditional consent to an assembly to take place in a University building, making such consent dependent upon adjusting the scope of the assembly and the technical measures to be applied therein so as to ensure that they are compatible with the intended location of the assembly and to ensure that the assembly does not interfere with the execution of the University's tasks.
6. The organisers of an assembly shall be obliged to cooperate closely with the Rector or the Rector's representative delegated to the assembly during its organisation and conduct, and to follow instructions of the Rector or his/her representatives so as to ensure the necessary conditions of the University's operation and to protect its assets.
7. The Rector or his/her representative may speak at the assembly irrespective of the established order of speakers.

8. If the course of an assembly exceeds beyond the purpose identified in the application for consent or notice, and poses a threat to public order or harms the interests of the University, the Rector or his/her representative shall have the right to make a motion to dissolve the assembly. Such a motion shall be made to the assembly's organisers and considered by them forthwith, before any other motions and speeches. Filing such a motion shall not waive the right to dissolve the assembly pursuant to the relevant provisions of the Act.
9. When the assembly ends or is dissolved, the participants shall be required to leave the premises where it was held.
10. Employees, students or doctoral candidates who disturb or attempt to disturb the organisation of an assembly, interfering with its course or refusing to follow orders of the assembly chairperson or the Rector's representative, or who hold an assembly without having given the required notice or received the Rector's consent or who violate the provisions of generally applicable laws shall bear disciplinary responsibility, regardless of other kinds of liability.
11. The provisions of section 4 apply to the notification of the intention to hold a meeting on the University grounds.
12. The provisions of sections 6 to 10 apply to holding an assembly on the University grounds.
13. Failure to comply with the requirements set out in section 2 or sections 6 to 10 constitutes grounds for denying consent to organise an assembly, banning the assembly or terminating the assembly.

PART IX TRANSITIONAL AND FINAL PROVISIONS

§ 160

1. On the date of the entry into force of this Statute, the faculties of the University shall become faculties within the meaning of §15; in respect of the requirements as to the number of employees, the criteria effective on the thirtieth day of September 2019 shall apply in respect of them.
2. On the date of the entry into force of this Statute, the organisational units of the University other than faculties shall become university-wide units within the meaning of §19 of the Statute; in respect of the requirements as to the number of employees, the criteria effective on thirtieth day of September 2019 shall apply in respect of them.
3. On the date of the entry into force of this Statute, university inter-Faculty units, other than those listed in section 5, shall become university-wide units within the meaning of §19; in respect of the requirements as to the number of employees, the criteria effective on 30 September 2019 apply in respect of them.
4. On the date of the entry into force of this Statute, University-wide units become University-wide units within the meaning of §19; in respect of the requirements as to the number of employees, the criteria effective on thirtieth day of September 2019 shall apply in respect of them.
5. The College of Inter-Area Individual Studies in Humanities and Social Sciences, and the College of Inter-Faculty Individual Studies in Mathematics and Natural Sciences

are considered to be the colleges of inter-area individual studies within the meaning of §17 of the Statute.

6. Until the entry into force of the regulations referred to in §12 section 4, organisational units of the University shall retain their previous internal structure.

§ 161

1. The Senate shall remain in its present composition until the end of the term for which it was elected.
2. Faculty councils and councils of other basic organisational units, which are collegial authorities within the meaning of previous regulations, will become collegial bodies at the University within the meaning of §56 section 2 item 1 or item 4, respectively, and will operate in the previous composition until the end of their term of office provided for in previous regulations.
3. Councils of internal organisational units of faculties and of basic organisational units that are not faculties will operate according to their previous composition until the end of their term of office, as provided for in previous regulations.

§ 162

The term of office of the Library Council elected pursuant to the provisions hitherto in force shall be shortened and shall end on the date of the Statute's entry into force. The existing Library Council shall perform its duties until the new regulations of the library information system become effective.

§ 163

1. The first term of office of teaching and learning councils, academic councils of academic disciplines and of the Areas-of-study Academic Council, created under provisions of the Statute, shall expire on the thirty first day of December 2020.
2. The criteria referred to in §48 item 3 to be met by academics, appointed to academic councils of academic disciplines for the term of office referred to in section 1, will be determined by the Senate.
3. The teaching and learning councils specified in section 1 shall be established until the thirty first day of December 2019.
4. Until the teaching and learning councils are established, their tasks shall be performed by organisational unit councils specified by the Rector.

§ 164

For the period until the thirty first day of December 2020, the Rector shall appoint the heads of doctoral schools and doctoral school councils.

§ 165

1. The Deans elected for the 2016-2020 term of office become, as of the date on which this Statute enters into force, persons fulfilling the managerial position of a Dean within the meaning of the Statute until the thirty first day of August 2020.
2. The Vice-Rectors elected for the 2016-2020 term of office become, as of the date when the Statute enters into force, persons fulfilling the managerial position of a Vice-Rector within the meaning of the Statute until the thirty first day of August 2020.
3. The deputy Deans elected for the 2016-2020 term of office shall retain their positions until the date when the regulations referred to in §12 enter into force, subject to §172 section 2.
4. Persons who have been elected to positions as heads of a basic organisational unit, transformed under §160 section 2 into a university-wide organisational unit, become, as of the date when the Statute enters into force, persons fulfilling managerial positions in these units until the thirty first day of August 2020.
5. Persons who, based on appointment, hold the position of the head in an organisational unit, transformed under §160 section 3 into a university-wide organisational unit, shall become, as of the date when the Statute enters into force, persons fulfilling managerial positions in these units until the thirtieth day of September 2020.
6. Persons who, based on appointment, hold the position of the head of organisational units referred to in §160 section 5 become, as of the date when the Statute enters into force, become persons fulfilling managerial positions in colleges of individual inter-area studies until the thirtieth day of September 2020.
7. Persons who, on the date when the Statute enters into force, hold the position of deputy head of the organisational unit referred to in sections 4 to 6 shall retain their positions until the date when the regulations referred to in §12 section 4 enter into force.
8. Persons managing internal organisational units in University's organisational units, and their deputies keep their positions until the date when the regulations referred to in §12 section 4 enter into force.
9. The persons referred to in sections 5 to 8 shall be dismissed from their positions in accordance with previous rules.

§ 166

1. Persons appointed to the positions of Director of the University Library in Warsaw and deputy director of the University Library in Warsaw before the date when the Statute enters into force shall retain their respective positions until the end of the term of office for which they were appointed or until they are dismissed from the position.
2. Until the end of the term of office to which they were appointed or until their dismissal from the position, the Director of the University Library in Warsaw represents the library and information system at Senate meetings.

§ 167

If the provisions hitherto in force did not provide for a term of office or prohibition of re-election to a given post, the possibility for the person who held that post on the day of the Statute's

entry into force to be re-elected or reappointed to such a position shall be conditional upon whether the previous period of that person's holding the function on the day of re-election or re-appointment will also meet the requirements arising from the prohibition on re-election as laid down provided for in the Statute.

§ 168

Holding a position or mandate jointly with another, in relation to which the Act or the Statute specifies a prohibition against holding joint mandates, shall result in their vacation or expiry after six months from the date of entry into force of the Statute, unless the member of the University community group previously resigns from the post(s) or mandate(s) which are prohibited by the Act or the Statute to be held jointly.

§ 169

The provisions of the Statute shall apply to dismissals from office, deprivation or expiration of mandate, as well as to the supplementation of the composition of collegial and electoral bodies.

§ 170

1. The electoral bodies and electoral committees in existence on the date of entry into force of the Statute shall become electoral bodies and electoral committees within the meaning of this Statute.
2. The term of office of the electoral authorities and electoral committees in existence on the date of entry into force of the Statute shall end on the date on which the electoral authorities and electoral committees are constituted in accordance with the provisions of the Statute.

§ 171

1. Concerning the group of research and academic teachers:
 - 1) the position of professor becomes the position of professor referred to in §102 section 2 item 1;
 - 2) the position of university professor becomes the position of university professor referred to in §105 section 2 item 2;
 - 3) the position of assistant professor becomes the position of assistant professor referred to in §105 section 2 item 4;
 - 4) in the case of persons holding a doctoral degree or a *doktor habilitowany* degree (a habilitated doctoral degree) the position of adjunct lecturer becomes the position of senior assistant lecturer referred to in §105 section 2 item 5;
 - 5) in the case of persons not holding a doctoral degree, the position of adjunct lecturer becomes the position of assistant lecturer referred to in §105 section 2 item 6.
2. In the group of research employees:

- 1) the position of professor becomes the position of professor referred to in §105 section 3 item 1;
 - 2) the position of university professor becomes the position of university professor referred to in §105 section 3 item 2;
 - 3) the position of assistant professor becomes the position of assistant professor referred to in §105 section 3 item 4;
 - 4) in the case of persons holding the academic degree of *doktor* or a *doktor habilitowany* degree (a habilitated doctoral degree), the position of adjunct lecturer becomes the position of senior assistant lecturer referred to in §105 section 3 item 6;
 - 5) in the case of persons not holding the academic degree of *doktor*, the position of adjunct lecturer becomes the position of assistant lecturer referred to in §105 section 3 item 7.
3. In the group of academic teaching staff:
- 1) the position of professor becomes the position of professor referred to in §105 section 4 item 1;
 - 2) the position of university professor becomes the position of university professor referred to in §105 section 4 item 2;
 - 3) in the case of persons holding a doctoral degree or a *doktor habilitowany* degree (a habilitated doctoral degree), the position of senior lecturer becomes the position of assistant professor referred to in §105 section 4 item 4;
 - 4) in the case of persons not holding a doctoral degree, the position of senior lecturer becomes the position of senior assistant lecturer referred to in §105 section 4 item 5;
 - 5) in the case of persons holding a doctoral degree or a *doktor habilitowany* degree (a habilitated doctoral degree), the position of lecturer becomes the position of senior assistant lecturer referred to in §105 section 4 item 5;
 - 6) in the case of persons not holding a doctoral degree, the position of lecturer becomes the position of assistant lecturer referred to in §105 section 4 item 6;
 - 7) the position of lector becomes the position of lector referred to in §105 section 4 item 7;
 - 8) the position of instructor becomes the position of instructor referred to in §105 section 4 item 8.
4. The previous status of full professor becomes the status of full professor referred to in §116.
5. An employee who is an academic employed on the date when the Statute enters into force in a position that becomes a position referred to in sections 1 to 3, respectively, may be employed in that position, also if, on the date when the Statute enters into force, they do not meet the qualification requirements provided for that position.
6. A person holding the status of full professor on the date when the Statute enters into force keeps their status of full professor referred to in §116 even if they do not meet the requirements set out in that provision.
7. Provisions of §111 section 2 do not apply to the persons employed on the date when the Statute enters into force in the position of assistant lecturer.

Academics who, on the date of when the Statute enters into force, are certified librarians and certified employees of documentation and academic information become, as of the first day of October 2020, employees who are not academics employed, respectively, as follows:

- 1) senior certified curator – in the position of senior academic curator;
- 2) certified curator, certified library adjunct and certified library assistant – in the position of academic curator.

§ 173

Academics employed on the date when the Statute enters into force in the position of reader keep the position of reader in the group of teachers.

§ 174

Disciplinary proceedings involving academics, initiated and pending before the date when the Statute enters into force, shall continue until their conclusion in accordance with previous regulations by disciplinary committees that, on the date when the Statute enters into force, dealt with the proceedings.

§ 175

1. Any matters involving periodic reviews of academics, initiated and pending before the date when the Statute enters into force, shall be continued in accordance with previous regulations.
2. The rules for periodic review referred to in §255 of the Act of 3 July 2018 – implementing provisions of the Higher Education and Science Act (Journal of Laws item 1669) will be determined by the Rector by way of an order.

§ 176

Proceedings involving matters concerning the employment in positions of academics and procedures regarding competitions for positions of academics, initiated and pending before the date when the Statute enters into force, shall be continued in accordance with previous regulations.

§ 177

1. The organisational units of the University offering programmes of studies on the date when the Statute enters into force shall be entrusted with the organisation of teaching and learning in those fields of study.
2. A person holding, on the date when the Statute enters into force, the position of deputy Dean for student affairs shall retain their position until the thirtieth day of September

2020, and performs the tasks delegated to the deputy Dean for student affairs as determined in §64. The requirement specified in §64 section 3 shall not apply to such persons.

3. The provisions of section 2 in respect of a deputy Dean for student affairs also apply to persons in positions corresponding to the position of a deputy Dean for student affairs in basic organisational units other than faculties, existing before this Statute enters into force.

§ 178

1. The education of persons who commenced their doctoral studies before the Statute entered into force shall be provided in the form of doctoral studies offered in accordance with previous regulations at faculties or other basic organisational units.
2. As of the first day of October 2019, the councils of organisational units referred to in section 1 shall exercise substantive supervision over doctoral studies.
3. The heads of such programmes shall retain their positions and existing powers until the end of the period for which they were appointed.
4. Upon the expiry of the period referred to in section 3 or if the position of the head of a doctoral programme is vacant before the deadline referred to in section 3, the Rector shall appoint heads of doctoral studies by the thirty first day of December 2023. The appointment shall be made in accordance with the existing procedure.
5. The heads of doctoral studies appointed on the basis of section 4 shall have the existing powers of the heads of doctoral studies.
6. The unit to which doctoral candidates referred to in section 1 are enrolled shall be understood as the existing organisational unit of the University providing doctoral studies.
7. The organisation and course of doctoral studies, as well as the rights and duties of doctoral candidates referred to in section 1 shall be specified in the regulations for doctoral studies. Amendments to doctoral studies regulations shall be adopted by the Senate. These regulations shall enter into force upon consultation with the relevant doctoral candidates' self-government body. If, within three months of the adoption of the regulations, the Senate and the relevant doctoral candidates' self-government body fail to reach agreement on the content of the regulations, the regulations shall enter into force on the basis of a new resolution of the Senate adopted by a majority of at least two thirds of the votes of its statutory membership.

§ 179

Student and doctoral candidate organisations which operate on the date of the entry into force of the Statute shall become organisations within the meaning of §149.

§ 180

1. Until the date of establishing the relevant academic council of academic discipline, the Senate shall be the body with authority to confer a doctoral degree or a *doktor habilitowany* degree (a habilitated doctoral degree) in a relevant academic discipline.
2. Until the date of establishing the relevant academic council of academic discipline, activities relating to the conferral of a doctoral degree or a *doktor habilitowany* degree (a habilitated doctoral degree), subject to section 1, shall be performed before the Faculty councils, academic councils of institutes, or councils of other organisational units existing on the date of entry into force of the Statute, which had the right to confer a doctoral degree or a *doktor habilitowany* degree (a habilitated doctoral degree), under the provisions in force before the entry into force of the Act, in a relevant area of study and within previously held rights.
3. Administrative services related to doctoral studies and habilitation proceedings, initiated and pending before the thirtieth day of April 2019, shall be provided in the organisational units in which such proceedings were initiated.

§ 181

1. The disciplinary committee for academics elected in accordance with previous regulations shall become the University Disciplinary Committee within the meaning of §130 of the Statute, and its term of office expires on the thirty first day of August 2020.
2. The disciplinary committee for student and doctoral candidates' affairs and the disciplinary appeals committee for student and doctoral student affairs, established in accordance with previous regulations, becomes the disciplinary committee for student and doctoral candidate and the disciplinary appeals committee for student and doctoral candidate, respectively, within the meaning of §150 sections 1 and 2 of the Statute, and their term of office expires on the thirty first day of August 2020.
3. on the date when the Statute enters into force, disciplinary spokespersons for academics become disciplinary spokespersons within the meaning of Article 277 of the Act, and their term of office lasts until the thirty first day of December 2020.
4. As of the date when the Statute enters into force, disciplinary spokespersons for student and doctoral candidate affairs shall become disciplinary spokespersons for student and doctoral candidate affairs within the meaning of §150 section 6 of the Statute, and their term of office shall last until the thirty first day of December 2020.

§ 182

The Chancellor and the Bursar holding their positions on the date when the Statute enters into force shall become persons holding the positions of chancellor and bursar, respectively.

§ 183

1. Within three months of the date of the Statute's entry into force the competent university authorities shall harmonise the internal acts currently in force in the University and pass the acts provided for in the Statute.

2. The acts currently in force referred to in section 1 shall apply to the extent to which they are not inconsistent with the Statute. In the event of any inconsistency, the provisions of the Statute shall apply directly.

§ 184

Within three months of the date of the entry into force of the Statute, the competent bodies of the student and doctoral candidates' self-governments shall harmonise the regulations of the student and doctoral candidates' self-governments with the Statute. The provisions of §183 section 2 shall apply accordingly.

Annex No 1 to the Statute of the University of Warsaw

SPECIMENS OF SYMBOLS OF THE UNIVERSITY OF WARSAW

§ 1 The coat of arms of the University of Warsaw

1. The coat of arms of the University is the image of a white eagle in a crown, with its head turned right and its wings spread out, grasping laurels in the right claw and a palm branch in the left. The eagle is surrounded with five stars whose number corresponds to the number of faculties in the year when the University was established.
2. The University's coat of arms may be used on University premises, on the "Medal for Merits of the University of Warsaw", on printed material and publications of the University, as well as on badges to which members of the University community group are entitled and, with the Rector's consent, on other objects.

§ 2 Seal of the University of Warsaw

The historical (traditional) University seal is the seal with an image of its coat of arms, which is affixed to documents of special importance, including *honoris causa* doctorates and renewals of doctorates.

§ 3 Flag of the University of Warsaw

The University's flag shall consist of:

- 1) the main side: red field of the flag; in the middle the state coat of arms embroidered in silver thread (golden eagle's beak, crown and claws), surrounded by a golden inscription "Uniwersytet Warszawski", along the banner's sides a golden pattern of oak leaves; the reverse side: blue field of the flag; in the middle the University's coat of arms embroidered in silver thread (golden eagle's beak, crown, claws, stars, palm branch and laurels), surrounded by an inscription "Universitas Varsoviensis" embroidered in golden thread; along the banner's sides a golden pattern of laurel leaves; the flag edged with golden fringes; the flag is mounted on a flagstaff ended with a knob representing the University's coat of arms; under the eagle, the letters U and W are placed.

Annex No 2 to the Statute of the University of Warsaw

REGULATIONS OF THE SENATE OF THE UNIVERSITY OF WARSAW

Chapter 1 THE CONVENING OF SENATE'S MEETINGS

§ 1

1. The Rector shall be the chairperson of the Senate.
2. The Rector shall convene meetings of the Senate at least once every two months, not including the months of July and August. Senate meetings shall be held on Wednesdays unless the Rector decides otherwise.
3. The dates of Senate meetings in a given semester shall be set by the Rector and presented to the Senate at the last meeting of the preceding semester.
4. No later than seven days prior to the date of a meeting, the Rector shall circulate the notice of the Senate meeting, together with a draft agenda and drafts of the resolutions that the Rector intends to submit for adoption by the Senate.

§ 2

1. The agenda of the Senate's meeting shall be presented by the Rector.
2. A Senate committee or a group of at least one fifth of Senate members may submit to the Rector a written motion to add a specific point to the agenda, no later than ten days before the set date of the Senate meeting. The Rector shall put the proposed item on the agenda and shall distribute, together with notifications, the materials indicated by the motion initiators.
3. In justified cases the Rector shall refuse to consider the motion. In such instances, the Rector shall put the motion to vote at the next Senate meeting.

§ 3

1. Extraordinary meetings of the Senate shall be convened by the Rector at the Rector's discretion or on a motion of at least one fifth of the total number of Senate members, within 14 days of the receipt of the motion.
2. If an extraordinary Senate meeting is convened on a motion of a group of Senate members, the motion initiators shall submit a draft agenda together with the motion to convene the meeting.
3. The provision of § 1 section 4 shall apply accordingly to the convening of extraordinary meetings.

Chapter 2 PARTICIPATION IN MEETINGS

§ 4

1. The composition of the Senate and a list of persons participating in Senate meetings in an advisory capacity shall be established by the Rector.
2. The composition of the Senate and the list referred to in section 1 shall be made public by the Rector in an announcement at the beginning of the Senate's term of office.
3. The Rector shall announce any change in the composition of the Senate according to the procedure specified in section 2.

§ 5

1. A member of the Senate shall be obliged to participate in meetings in person. The Senate member shall confirm his/her presence at a Senate meeting by signing the attendance list and – if absent – [s]he shall explain the reasons for his/her absence to the Rector in writing no later than the date of the subsequent meeting.
2. The Rector or the Senate may invite guests (particularly members of the University Council) to participate in Senate meetings. The Rector shall notify the Senate of the guest's participation in the meeting.

§ 6

The right to speak shall be exercised by all the members of the Senate and by all invited persons.

Chapter 3 MEETING PROCEDURES

§ 7

1. The Senate shall adopt resolutions on a motion of the Rector, a Senate committee or a group of at least five Senate members.
2. The Senate meetings shall be chaired by the Rector or by a Senate member designated by the Rector as a replacement.
3. If the subject-matter of the proceedings is to assess the Rector's activity, the Senate meeting shall be chaired by the oldest Senate member of those present at the meeting.

§ 8

In order for the proceedings to be opened and conducted, at least a half of the total number of Senate members must be present. The Rector shall verify the meeting's quorum on his/her own initiative or on a motion of a Senate member.

§ 9

1. The agenda presented by the Rector in the notice of convention of the Senate meeting shall be approved by the Senate before the proceedings commence.
2. Members of the Senate may make motions to supplement or change the agenda prior to its approval.
3. The final decision to supplement or change the agenda for the day shall be made by the Senate.
4. The individual items on the agenda which, for lack of time, are not discussed at the meeting, shall be transferred to the next Senate meeting's agenda as the first items, unless the Senate decides otherwise.

§ 10

1. Members of the Senate may make written queries to the Rector.
2. The Rector shall reply to a query at the first meeting after the query was submitted or, at the latest, at the subsequent one, unless the Senate agrees to postpone the response.
3. The reply to a query may be a subject matter of discussion in the Senate.

§ 11

1. Matters added to the agenda of the Senate shall be presented to the Senate by the Rector or by a reporter indicated by the Rector.
2. The Rector or the Senate may refer matters which require detailed examination to the relevant Senate committee. The matter shall be reported on by the chairperson of the committee or a designated reporter at a Senate meeting.

§ 12

1. In matters on the agenda, the Rector shall cede the floor in the order of requests. The Rector may cede the floor outside the order of requests to the chairperson or reporter of the Senate committee.
2. In order to make a formal motion, the mover shall be ceded the floor by the Rector immediately after the mover requests it.
3. Formal motions shall include in particular motions to:
 - 1) interrupt, adjourn or close the proceedings;
 - 2) close the list of speakers;
 - 3) adjourn or close the discussion;
 - 4) refer the matter to the relevant committee or appoint an *ad hoc* committee;
 - 5) vote without discussion;

- 6) hold a vote by secret ballot;
 - 7) change the agenda;
 - 8) limit or extend the duration of speeches;
 - 9) confirm the quorum;
 - 10) re-count the votes;
 - 11) verify compliance of the adopted resolution with the Act and other legal acts, the Statute and the Regulations of the Senate.
4. The Senate shall vote on a formal motion immediately after hearing the mover and, possibly, one opinion to the contrary, subject to §26 section 3 of the Statute.
 5. Outside the agenda, the Rector shall cede the floor to a member to rectify a misunderstood or an inaccurately cited statement of the speaker.

§ 13

The Rector may reprimand a speaker for straying beyond the agenda. When the speaker has been reprimanded twice, the Rector may refuse to let the speaker continue speaking. The speaker may appeal against the Rector's decision to the Senate.

Chapter 4 ADOPTION OF RESOLUTIONS

§ 14

The Senate shall express its opinion in the form of resolutions.

§ 15

1. Voting may be by open ballot or by secret ballot. If the voting is held using a ballot counting device voting by open ballot shall require the simultaneous raising of the hand. In case of a secret ballot vote, a vote-counting device may be used.
2. Formal motions cannot be voted on in a secret ballot.
3. To count votes cast by secret ballot, the Rector shall appoint a returning committee consisting of at least two Senate members (with the right to vote). The committee shall prepare a report, confirm the results with their own signatures and announce it to the Senate. In the case of secret ballot conducted with the use of a vote-counting device, no returning committee shall be appointed.
4. The provision of §26 of the Statute shall apply to the resolutions of the Senate.
5. The re-adoption of a resolution shall be permissible only on a motion of the Rector or a group of 1/4 of the Senate members at the same meeting and only in the event of disclosure of a manifest error in the previously adopted resolution.

§ 16

The Senate may, in an open ballot, set up a working team and entrust with drawing up a matter during the meeting.

§ 17

A motion to amend the Statute cannot be considered at the same meeting during which it was proposed.

Chapter 5 DOCUMENTATION

§ 18

1. Minutes shall be taken of Senate meetings.
2. The minutes approved by the Senate and signed by the meeting chairperson shall be an official record of the Senate's proceedings.
3. The minutes shall be a brief, concise description of the course of the Senate's proceedings, with the full content of the adopted resolutions and submitted reports appended to it.
4. After a Senate meeting, the draft minutes thereof shall be delivered to its members, along with a notice of the next meeting. At a member's request, they shall be sent the draft minutes in an electronic form, immediately after they are compiled.
5. Requests to amend the minutes shall be submitted to the Rector in writing before the minutes are adopted by the Senate.
6. The Rector shall inform the Senate about amendments made or about the absence of amendment requests.
7. The Senate shall approve the meeting minutes with amendments at its next meeting.

§ 19

1. The Senate resolutions shall be signed by the Rector as the Senate's chairperson and stamped with the seal of the University.
2. The minutes and resolutions of the Senate shall be sent to its members and announced to the University community group.

§ 20

Administrative and technical support shall be provided to the Senate by central administration units indicated by the Rector.

Chapter 6 SENATE COMMITTEES

§ 21

1. The Senate shall establish standing committees for its term of office. The Senate may also establish committees for the purpose of performing specific tasks.
2. The Senate shall define the scope of activity of committees.

§ 22

1. The Senate shall define the scope of activity and the number of members of a standing committee in the resolution on its appointment.
2. Members of a standing committee shall be elected by the Senate in a block vote, by an absolute majority.
3. Members of the standing committees shall be elected from among the Senate members and the candidates nominated by Faculty councils, Senate members and student and doctoral candidates' self-governments.
4. Members of the Senate shall constitute at least one quarter of the committee's composition.
5. On a motion by its chairperson, a committee may elect a deputy chairperson from among its members. The deputy chairperson shall perform the duties of the chairperson in their absence.
6. Committee members shall participate in meetings in person, confirming their presence by signing the list of attendance.
7. A committee chairperson or a committee as a whole may invite guests to participate in its meetings and may allow other interested parties to participate in these meetings to a reasonable extent. The chairperson shall notify the committee of the participation of guests or interested parties in the meeting.
8. Senate members shall have the right to participate in meetings of a committee without the right to vote. Senate members shall have the right to vote only in the committee in which they are a member.

§ 23

1. The power to dismiss members of a committee belongs to the Senate.
2. The dismissal referred to in section 1 may take place in the case of:
 - 1) written resignation of a committee member;
 - 2) termination of employment at the University or loss of the status of a student or a doctoral candidate;
 - 3) with respect to a delegated member – dismissal by the authorised organisation;
 - 4) withdrawal of delegation;
 - 5) prolonged and unjustified failure to participate in the committee's work.
3. Dismissal of a committee member for the reason referred to in section 2 item 5 shall be made on the motion of the committee.

4. In the event of the committee's composition being reduced due to the dismissal or death of a member, the Senate shall appoint a replacement member. The provisions of §22 shall apply accordingly.

§ 24

1. The committees shall examine matters within their scope of activity on a motion of the Rector, the Senate, a group of at least one fifth of the Senate members, or on its own initiative, as well as on a motion of persons performing managerial functions and collegial bodies pursuant to §56 as well as of a body of the student and doctoral candidates' self-government, if such a motion is referred to the committee by the Rector.
2. The committees shall prepare opinions, submit motions and proposals and, when instructed by the Senate or the Rector, prepare specific documents or drafts of Senate resolutions.

§ 25

1. Committee meetings shall be convened by the chairperson on their own initiative or on a motion of at least one third of committee members. The provisions of § 1 section 4 and § 2 shall apply accordingly, with the proviso that the number of persons authorised to supplement the agenda shall be at least one third of committee members.
2. The provisions of § 5-6, § 8-9, § 11 section 1 and § 12-14 shall apply accordingly to the committee's proceedings.
3. The Rector shall be notified of the committee's resolutions.
4. In the event of a divergence in opinion, a minority opinion shall be presented to the Senate at the request of at least three members of the committee.

§ 26

1. Minutes shall be taken of committee proceedings.
2. Members of the Senate shall receive the minutes and resolutions of the committee at their request.
3. Documentation of the committee's work shall be made available to its members and members of the Senate.
4. Administrative and technical support of the committee shall be provided by units of central administration indicated by the Rector.

§ 27

1. The provisions of § 22-26 shall apply accordingly to the standing and *ad hoc* committees.

Annex No 3 to the Statute of the University of Warsaw

ELECTORAL REGULATIONS OF THE UNIVERSITY OF WARSAW

Chapter 1 GENERAL PROVISIONS

§ 1 Scope of application

1. Electoral Regulations of the University of Warsaw, hereinafter referred to as the "Regulations", specifies the detailed procedure for the election, appointment and dismissal of the authorities at the University and in its organisational units, as well as conduct of other electoral actions by electoral committees.
2. The Regulations shall not apply to the matters regulated by relevant rules of student and doctoral candidates' self-governments.

§ 2 Definitions

Unless special provisions stipulate otherwise, the terms used in the Regulations shall mean as follows:

- 1) passive electoral right – the right to stand for election and take a post, mandate or function;
- 2) active electoral rights – the right to vote;
- 3) elector – a member of the Electoral College;
- 4) electoral committee – the University Electoral Committee, the electoral committee of a basic organisational unit, including the Faculty electoral committee and the constituency electoral committee;
- 5) constituency (electoral area) – the Faculty at which the voting is conducted;
- 6) election year – the calendar year in which the term of office of the Senate expires;
- 7) UKW – University Electoral Committee (*Uczelniana Komisja Wyborcza*);
- 8) election meeting – a gathering of persons who have active electoral rights, convened in order to conduct electoral actions by an electoral committee, which is presided over by a chairperson of the committee or other member of the electoral committee who is an academic, indicated by the chairperson. These provisions shall apply to the Electoral College.

§ 3 Electoral committees

The electoral actions referred to in § 1 section 1 shall be conducted by UKW, Faculty electoral committees, constituency electoral committees, the Library Electoral Commission and the electoral committees appointed to conduct elections among students and doctoral candidates.

§ 4 Election timetable

1. Electoral committees shall establish and conduct elections, set the time and place of voting and provide this information to the public in such a way that eligible voters have the opportunity to participate in the election.
2. Relevant electoral committees set the date of the first vote on Rector election, Vice-Rector election and the election of Senate members in such a way that the votes proceed in the above order and that the election of the Rector be completed by the twentieth day of May, and the election of the Senate member(s) – by the fifteenth day of June of the election year.

§ 5 Election meetings and electronic voting

1. Voting on electoral matters as well as appointment and dismissal of university authorities referred to in § 1 section 1 shall be held at election meetings.
2. The rules of a University organisational unit may provide for voting by electronic means.

§ 6 Consent to stand for election

1. Prior to voting on a nominated candidate, it shall be necessary to obtain his/her written consent to stand for election and willingness to accept the position or mandate.
2. The consent referred to in section 1 shall be given to the chairperson of the relevant committee.

§ 7 Quorum

1. The validity of electoral actions conducted at an election meeting shall be conditional on the participation of a certain number of persons entitled to vote, if special provisions so provide.
2. In the case of the university authorities referred to in §75 items 1-5 of the Statute, more than half of the persons entitled to vote must participate in voting.
3. If provisions require the participation in voting of a certain number of persons entitled to vote, then the fulfilment of this condition is ascertained based on the number of signatures on the list of attendance. In the event of a discrepancy between the number of signatures on the list of attendance and the number of signatures on the list confirming the issuance of voting ballots, the fulfilment of the condition referred to in the first sentence shall be settled based on the number of signatures on the list confirming the issuance of the voting ballots.

§ 8 Absolute majority of votes

1. Unless the Act or the Statute provide otherwise, the election or dismissal shall require an absolute majority of valid votes. If this condition is met by more candidates than the number of positions to be filled, then the elected candidates shall be those who have received the most votes in sequence.
2. If only one candidate stands for election, the absolute majority shall mean obtaining more votes in favour than the sum of valid votes “against” and “abstain”.

§ 9 Block vote

1. A block vote consists in the simultaneous casting of votes for candidates placed on one list.
2. If the provisions allow for a block vote, then each person entitled to vote cannot select more candidates than the available number of positions to fill.

§ 10 Secret ballot

In the case of single-person university authorities and members of collegial and electoral bodies, their election and dismissal shall be done by secret ballot.

§ 11 Ballot card

1. A ballot card shall be valid if it has been made according to the official template and it has been stamped, with the proviso of section 2.
2. A ballot card that has been completely torn shall be considered invalid.

§ 12 Order of candidates on the ballot

The names of the candidates on the ballot shall be structured in alphabetical order, without specification of academic titles, academic degrees and/or professional titles.

§ 13 Validity of votes

1. A vote shall be valid if it has been cast on a valid ballot card, on which no more candidates have been marked than the number of positions to fill.
2. If no candidate has been marked on the ballot card, then such a vote shall be invalid.
3. The invalid votes shall not be taken into account when calculating the required majority of votes.

§ 14 Ballot card template

1. If only one candidate stands for election, the official format of the ballot card must include the possibility to vote “for”, “against” and “abstain”.

2. The ballot card shall be printed on one side only.

§ 15 Requirement of personal vote

Voting shall be done in person.

§ 16 Ordering electoral actions

Information about the time and place of voting shall be given to eligible voters at least seven days prior to the election day.

§ 17 Election meeting

1. Voting on various matters may be conducted at a single election meeting.
2. Unless otherwise specified in other regulations, the election meeting shall continue until all mandates are filled. If all mandates have not been filled in five ballots, the election meeting may decide by simple majority to adjourn or close the meeting.

§ 18 Returning committee

1. An election meeting shall choose a returning committee consisting of at least three persons.
2. If an election meeting is attended by members of different University community groups, the returning committee shall include representatives of at least two groups of the University community.
3. If a member of the returning committee agrees to stand for the election held at a given election meeting, such member shall lose his/her mandate and, if necessary, the election meeting shall elect another person instead.

§ 19 Settlement of arithmetic doubts

In the event of arithmetic doubts regarding the percentage participation of the representatives of individual groups of the University community groups in collegial bodies, the division of mandates shall be decided by the competent electoral committee.

Chapter 2 MODE OF OPERATION OF ELECTORAL COMMISSIONS AND ELECTION MEETING PROCEDURE

§ 20 Forms of activity of electoral committees

1. Electoral committees shall perform the activities lying in their competence in the form of resolutions adopted at their meetings.
2. Resolutions of electoral committees shall be passed by a simple majority of votes.
3. Validity of resolutions shall require the participation of at least fifty percent of the statutory composition of the electoral committee.
4. The University Electoral Committee may entrust a Faculty electoral committee or a district electoral committee with tasks related to election activities involving the operation of an academic council of academic discipline, employees of a relevant academic discipline or a field-related academic council.

§ 21 Inaugural meeting of the electoral committee

1. The inaugural meeting of a Faculty electoral committee shall be convened by the Dean no later than two weeks after the committee was elected.
2. The inaugural meeting of the Faculty electoral committee shall be chaired by the Dean.
3. At the inaugural meeting, the Faculty electoral committee shall choose its chairperson and deputy chairperson among its members.
4. The provisions of sections 1-3 shall apply accordingly to constituency committees, with the proviso that the powers of the Dean shall be exercised by the chairperson of the UKW or a UKW member (an academic) appointed by the Dean.

§ 22 Chairperson of the committee

1. The chairperson of the electoral committee shall convene and chair its meetings as well as represent the committee externally.
2. The chairperson shall also perform other duties being in his/her competence, provided by the Act and the Statute.

§ 23 Proposing candidates

1. The right to nominate candidates for electors, members of academic councils of academic disciplines shall be the entitlement of all meeting participants who hold active electoral rights. The nomination of candidates shall be made in public.
2. The decision to close the list of candidates shall be made at an election meeting.

§ 24 Ballot card

The format of ballot cards shall be determined by the University Electoral Committee.

§ 25 Tasks of the returning committee

1. The returning committee shall determine the outcome of the election and publish two copies of a protocol of the conducted election activities.
2. The protocol of election activities shall be signed by the chairperson and members of the returning committee.
3. One copy of the protocol shall be immediately delivered to the University Electoral Committee.
4. The ballot cards together with the other copy of the protocol shall be placed in a sealed envelope.
5. The envelope, together with the list of participants of the election meeting, shall be kept by the electoral committee for the duration of its term of office.

§ 26 Reporting on the results of voting

The chairperson shall announce the results of the vote and the outcome of the election to the participants of the election meeting.

§ 27 Dissolution or suspension of the electoral committee

In the event of reasonable doubts as to the propriety of the electoral committee's work, the University Electoral Committee may dissolve or suspend it. In such an event, the activities falling within the competence of the electoral committee shall be carried out by the University Electoral Committee.

Chapter 3 ELECTORAL COLLEGE

General rules

§ 28 Composition of the Electoral Colleges

1. The Electoral College shall consist of the representatives of individual University community groups, hereinafter referred to as the "electors", chosen at the faculties and in the constituencies.
2. The following are included in the groups of the University community referred to in section 1:
 - 1) professors and university professors;
 - 2) academics holding a *doktor habilitowany* degree (a habilitated doctoral degree);
 - 3) other academics;
 - 4) employees who are not academics;
 - 5) doctoral candidates;
 - 6) students.

§ 29 Scope of activity of the Electoral College

The Electoral College of the University shall elect:

- 1) the Rector;
- 2) Members of the Senate, subject to § 37 section 1 item 2c of the Statute.

§ 30 Constituencies

1. The electors shall be elected separately by each University community group, at an election meeting held at the Faculty. Employees who hold active electoral rights but are not employed at a Faculty shall choose electors in their constituencies. The provision of § 5 section 2 shall apply accordingly.
2. The election constituencies for each University community group, referred to in section 1, shall be set by the University Electoral Committee.
3. When determining the number and size of constituencies, the University Electoral Committee shall take into consideration primarily the size of the group and the share a given group of the University community holds in the University organisational units.

§ 31 Election of electors

1. Each University community group shall elect at least one elector, both at the Faculty and in the constituency.
2. Each group of the University community shall elect an elector from among its members.
3. Only members of a given University community group shall participate in the vote on the election of the electors of this University community group.
4. Separate provisions shall apply to the election of student and doctoral candidates' electors.

§ 32 Determining the number of elected electors

1. The number of electors in a constituency from the individual University community groups elected pursuant to § 31 section 1 are determined according to the following rules:
 - 1) from the group of professor and university professors – one elector for every seven members of the group;
 - 2) from the group of academics holding a *doktor habilitowany* degree (a habilitated doctoral degree) one elector for every twelve members of the group;
 - 3) from the group of other academics – one elector for every forty members of the group;
 - 4) from the group of employees who are not academics – one elector for every one hundred and twenty members of the group.
2. The number of electors for the groups of students and doctoral candidates shall be determined and announced by the University Electoral Committee.

§ 33 Basis for determining the number of electors

1. The number of members of individual University community groups shall be determined according to their numbers on the thirty first day of December of the year preceding the election year.
2. The number of electors for individual groups in the constituencies shall be determined by University Electoral Committee no later than by the end of January of the election year.
3. The competent organisational units of the University shall prepare lists of voters by the fifteenth day of January of the election year.

§ 34 Nomination of candidates for electors

Candidates for electors may be nominated by every member of a given group of the University community holding active electoral rights.

Chapter 4 ELECTION OF THE RECTOR

§ 35 Meeting held to elect the Rector

1. The meetings of the Electoral College shall be convened by the chairperson of the University Electoral Committee.
2. Meetings of the Electoral College shall be chaired by the chairperson of the University Electoral Committee or his/her deputy.
3. The Electoral College shall elect a returning committee from among its members consisting of at least five persons.

§ 36 Nomination of candidates for the post of the Rector

1. Candidates for the post of the Rector shall be nominated by:
 - 1) the University Council;
 - 2) all the electors in a secret ballot (indicating the candidate).
2. Each elector shall have the right to nominate two candidates in the candidate indication vote. Nomination will not require the candidate's consent.
3. The candidates nominated in the indication vote by at least 10% of the voters shall pass to the proper vote, after having submitted their written consent to stand for election and, take the position if elected to the University Electoral Committee within three days of the announcement of the outcomes of the indication vote. The requirement of submission the written consent in the same period of time is applicable to the candidates put forward by the University Council as well.
4. The meeting of the Electoral College for electing the Rector shall be convened no earlier than a month after the indication vote.

§ 37 List of candidates

The list of candidates for the position of Rector, proposed by the University Council and the Electoral College, shall be drawn up in alphabetical order.

§ 38 Pre-election meeting

1. The candidates for the position of Rector shall present their programme no later than three weeks before the election meeting. The election programmes shall be published on the University website.
2. Each of the candidates for Rector shall be guaranteed the same amount of time for the presentation of his/her programme.
3. The pre-election meeting may be attended by all members of the University community.
4. The rules for conducting the pre-election meeting shall be set by the University Electoral Committee.

§ 39 Notice of the Rector's election

After confirming the validity of the Rector's election by the University Electoral Committee, its chairperson shall immediately issue a notification on the outcome of the election to the Rector-elect and the Minister responsible for higher education (in writing).

Chapter 5 ELECTION OF MEMBERS OF THE SENATE BY THE ELECTORAL COLLEGE

§ 40 Election of members of the Senate

1. Members of the Senate shall be elected in accordance with §39-42 of the Statute.
2. Members of the Senate shall be elected in a block vote.

§ 41 Programme declarations of elected Senate candidates

1. The candidate for the position of a member of the Senate may submit a declaration of his/her electoral programme to the chairperson of the University Electoral Committee.
2. The declarations shall be published on the University website.
3. The University Electoral Committee shall set out detailed rules and procedures for the submission of the declarations of electoral programmes.

Chapter 6 ELECTION OF MEMBERS OF ACADEMIC COUNCILS OF SCIENTIFIC DISCIPLINES

§ 42 Ordering and conducting the election

1. The Faculty electoral committee, to which the University Electoral Committee has delegated the organisation of election activities related to the academic council of the academic discipline, shall manage and carry out the election of members of the academic council of that academic discipline.
2. The election of the members of the academic council of an academic discipline from among doctoral candidates shall be conducted by electoral committees in accordance with the regulations of the doctoral candidates' self-government.

§ 43 Election of the members of academic council of the academic discipline

The members of the academic council of an academic discipline shall be elected from among themselves by each of the eligible groups of the University community at an academic discipline election meeting. The provision of §5 section 2 shall apply accordingly.

§ 44 Majority required for election

A candidate who receives an absolute majority of votes shall be elected as a member of the academic council of academic discipline.

Chapter 7 DISMISSAL OF THE RECTOR OR REVOCATION OF MANDATE

§ 45 Motion to revoke mandate or membership of a collegial body

1. A motion to dismiss from a position or to revoke the mandate or membership of a collegial body shall be submitted in writing to the chairperson of the electoral committee competent to conduct the vote on filling the position or the mandate or the membership of a collegial body.
2. The provisions of §84 of the Statute shall apply accordingly to a motion to dismiss from the position or revoke the mandate or the membership of a collegial body, subject to the provisions of this chapter.

§ 46 Motion to dismiss the Rector

A motion to dismiss the Rector shall be lodged by at least a half of the statutory composition of the Senate or by the University Council.

§ 47 Conditions for dismissing the Rector

A resolution to dismiss the Rector shall be passed by the Electoral College by a majority of at least three quarters of the votes, with at least two thirds of the electors present.

§ 48 Convening an election meeting to dismiss from a post

Unless specified otherwise in the Statute, the chairperson of the relevant electoral committee shall convene an election meeting in order to vote to dismiss a person from a position or to revoke their mandate or membership of a collegial body no later than within 21 days of the filing of the motion.

Chapter 8 CONFIRMATION OF VALIDITY OF ELECTIONS. APPEALS

§ 49 Establishing the validity of elections

1. The validity of an election shall be determined by the University Electoral Committee.
2. The UKW shall establish the validity of an election after the expiry of the deadline for filing motions to annul the election, or after having considered such motions.

§ 50 Annulment of elections

1. The UKW may annul elections *ex officio* or pursuant to a motion.
2. The UKW shall annul the election in the event of a serious breach of legal regulations which has affected the outcome of the election.

§ 51 Submission of motions

A motion to annul an election may be submitted by a group of at least 5% of the voters, including no fewer than three persons entitled to vote in the election whose outcome is being challenged.

§ 52 Formal conditions of motion submission

A motion to annul an election shall be submitted to the chairperson of the UKW in writing, with justification, no later than seven days following the vote.

§ 53 Effects of non-compliance with formal requirements of the motion

The UKW shall not consider any motions to annul an election which do not meet the criteria set out in §51 or §52.

§ 54 Consideration of the motion

1. The motion for annulment of elections shall be considered by the University Electoral Committee not later than 14 days following its receipt.
2. A motion to annul an election of the Rector shall be considered by the UKW not later than seven days following its receipt.

Chapter 9 FINAL PROVISIONS

§ 55 Interpretation of the electoral regulations

Any matters concerning elections that are not regulated by the provisions of the Act or by the Statute shall be resolved by the University Electoral Committee.